



Regular Library Board Meeting Agenda

May 20th 2024 6:30pm - 8:30pm

Beech Grove Branch Public Library, 1102 Main Street, Beech Grove, Indiana 46107

The public is invited to view/listen to the Regular Meeting via a You Tube live stream link which will be available on the Library's website prior to the start of the Meeting as follows:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Board Meeting.

1. Call to Order

6:30pm

2. Roll Call

3. Branch Manager's Report

- a. Beech Grove Branch Report - Mr. Todd Gilbert, Manager, will report on their community and services. (enclosed)

 [3a Branch Managers Report - May 2024.pdf](#)

4. Public Comment - The Public has been invited to the Board Meeting. We welcome feedback from the public about our Indianapolis libraries, and this is a time when the public may address the Library Board. If there are several individuals representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to employee charges,

employee complaints, or alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.

5. Approval of Minutes

a. Regular Meeting, April 22, 2024 (enclosed)

 [5a Minutes-RegularMtgApril 2024- NEW.1.pdf](#)

b. Executive Session, May 13, 2024 (enclosed)

 [5b Executive Session Minutes - May 13, 2024.1.pdf](#)

6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)

a. Report of the Treasurer (enclosed)

 [6a Report of the Treasurer.pdf](#)

b. Resolution 21 - 2024 (Transfer Between Classifications and Accounts) (enclosed)

 [6b Transfer Btw Accts Classifications.pdf](#)

7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Luis A. Palacio, Dr. Patricia A. Payne)

8. Facilities Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtahda)

- a. **Resolution 22 - 2024 (Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Nora Branch Renovation Project) (enclosed)**

 [8a Resolution 22-2024 Award Nora FFE Contracts.pdf](#)

- b. **Resolution 23 - 2024 (Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Pike Branch Renovation Project) (enclosed)**

 [8b Resolution 23-2024 Award Pike FFE Contracts.pdf](#)

9. **Library Foundation Update**

 [9 Foundation Update - May.pdf](#)

10. **Report of the CEO**

- a. **Confirming Resolution - Resolution Regarding Finances, Personnel and Travel (24 - 2024) (enclosed)**

 [10a BAR Finances, Personnel, and Travel 24-2024 v2.pdf](#)

- b. **CEO Video and Report - May 2024 (at meeting/enclosed)**

 [10b CEO Report May 2024.Final.1.pdf](#)

- c. **Quarter 1 Statistical Report on Operations (enclosed) - Note: This item was tabled from last month's meeting.**

 [10c Quarter 1 Statistical Rpt. on Operations - April 2024.pdf](#)

11. **Unfinished Business**

12. **New Business**

13. **Future Agenda items** - This time is made available for discussion items not on the Agenda which are of interest to Library Board Members and the opportunity to suggest items to be included on future Library Board Meeting Agendas. Items suggested for June 2024 are:

14. **Notice of Special Meetings**

15. **Notice of Next Regular Meeting** - Monday, June 24, 2024, at the Michigan Road Branch Library, 6201 Michigan Road, at 6:30 p.m.

16. **Adjournment**

17. **Materials**

a. **Notes of May 7, 2024 Facilities Committee Meeting (enclosed)**

 [Notes - Facilities Committee Meeting - 2024.5.13.pdf](#)

b. **Notes of May 7, 2024 Finance Committee Meeting (enclosed)**

 [Finance Committee Minutes May 7, 2024.pdf](#)

c. **Notes of May 7, 2024 Strategic Planning Committee Meeting (enclosed)**

 [17c Notes - IndyPL Board Strategic Planning Committee Meeting - May 7, 2024.pdf](#)

18. **Board Meeting Schedule for 2024 (Notice of Date and Place of Meetings) and Upcoming Events**

a. **Board Meeting Schedule for 2024 will be updated as needed.**

b. Library Programs/Free Upcoming Events may be found at attend.indypl.org.

END
8:30pm

The Beech Grove Branch of the Indianapolis Public Library



Who We Are:

- 1 Branch Manager
- 1 Circulation Supervisor
- 2 FT Librarians (1 Adult, 1 Juvenile Services)
- 1 FT Library Assistant
- 5 PT or Hourly Library Assistants
- 1 Page
- 7 volunteers: 2 Beech Grove Local History Room
5 Teen/Children's Department

Beech Grove is an excluded city in Marion County, Indiana. The city is located within the Indianapolis metropolitan area. As of the 2020 census over 15,000 individuals, 5,800 households, and 3,500 families reside in the city. Of the 5,800 households, nearly 1/3 included children under the age of 18. Currently in Beech Grove nearly 20% of residents self-identify as minority.



Beech Grove Branch, by the Numbers:

7,769 IndyPL patrons call Beech Grove their "home branch," with 670 new borrowers registered in 2023!

2024 Door Count February through April: over 16,600 (following installation of the new Door Count system)

2024 PC Utilization (through April): over 4,000 individual sessions

Physical Checkouts May, 2023 through April, 2024: 135,569! (Current Collection Size: over 58,000 items)

2023 Programming Attendance:

- Juvenile Programs: Total Count: 61 active (96 total); Attendance Total: 1,942 active (5,755 total)
- Adult Programs: Total Count: 51; Attendance Total: 563

Two famous actors have listed Beech Grove as their birthplace—Clifton Webb (November 19, 1889–1966) and Steve McQueen (March 24, 1930–1980). Webb was born before Beech Grove came into existence as a separate entity, while McQueen was born at the city's St. Francis Hospital. The Beech Grove Historical Society maintains a collection of Steve McQueen memorabilia at the branch in the Local History Room upstairs.



Some Vital Community Partners:

The City of Beech Grove
Beech Grove City Schools
Holy Name Catholic School
Beech Grove 4H
The Sew-and-Sews
Beech Grove Historical Society
Elton H. Geshwiler Senior Center
DAR Indiana - Samuel Bryan Chapter
Beech Grove Comprehensive Drug-Free Coalition
Hornet Park Community Center and the Beech Grove Parks Department
Sisters of St. Benedict—Our Lady of Grace Monastery
Adult & Child Health and Project Safe Space
Keenan-Stahl Boys and Girls Club
Beech Grove Police Department
American Heritage Girls
Girl Scouts of America

Some Additional Programming and Presentations Provided By:

Silly Safaris
Indiana Writers Center
IndyPL's Seed Library and Volunteers
Marion County Public Health Department
IndyPL's own Digital Inclusion Team and Technology Learning Specialists
Marion County Soil and Water Conservation District
State Health Insurance Assistance Program (SHIP)
Indianapolis Chamber Players

High ceilings and ample seating created a great atmosphere for the Indianapolis Chamber Players in December!



IndyPL LA Kiyah W. gets close up with a Cavy!



**IndyPL—
More Than
You'd Expect!**



Owlbert is always a hit with Silly Safaris visits, seen here with IndyPL Librarian Kate L.!

Fast Facts:

- At a total building footprint of 33,000 square feet, the Beech Grove Branch is the largest branch facility in the IndyPL system!
- The Beech Grove Public Library has served the City of Beech Grove since 1951 when it opened at a store-front location. Its current building, dating back to 1953, has undergone four renovations and additions, the most recent in 2019. In 2016, the library merged with The Indianapolis Public Library to become the Beech Grove Branch, IndyPL's 23rd branch location.
- The Beech Grove Shops is a railway maintenance facility in Beech Grove; it also contains a very large freight yard. The long-standing association of Beech Grove with trains gives rise to our unifying theme exemplified by our model train set running around the top of the children's area, and the large train car perfect for kids and families to sit and read a book or listen to a story— *All Aboard!*

Children's Librarian Mallory C. is Ready to Read!



The re-designed Teen Space is now large enough to house the whole Teen Collection—including an expanded selection of graphic novels!

Branch Profile prepared by
Branch Manger Todd Gilbert.
Thank you for visiting the
Beech Grove Branch of the
Indianapolis Public Library!



Since installation, hundreds of families have made use of the Family Workstations and the surrounding area which includes amenities specifically designed for our smaller patrons!

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
APRIL 22, 2024

The Indianapolis-Marion County Public Library Board met in person at the Eagle Branch Library, 3905 Moller Road, Indianapolis, Indiana, and virtually, on Monday, April 22, 2024 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane (Virtual), Dr. Murtadha, Dr. Palacio, Dr. Payne, Ms. Tribble and Dr. White.

Members absent: None.

The Chair recognized a quorum.

Ms. Tribble thanked the Eagle Branch staff for hosting tonight's meeting. She also mentioned the recent opening of the new Glendale Branch on March 30, 2024 and thanked all who made that happen. Lastly, Ms. Tribble shared information about programs at the Library pointing out that Sunday's Teddy Bear concert at Central Library was attended by 150 patrons.

3. Branch Manager's Report and Department Overview

a. Eagle Branch Report

Ms. Bethany Allison, Manager, Eagle Branch, noted that the branch had opened in its present location in 2019 and currently serves a population of over 55,000. This branch has the highest percentage of foreign-born patrons. The branch partners with such organizations as International Marketplace Coalition, Global Village Welcome Center and the Excel Center.

b. Presentation on IndyPL Immigrant Programming

Ms. Sakura Fuqua, Immigrant Outreach Specialist, shared that her area serves 32 countries and has a growing number of volunteers. They have a global impact with various programs that include: Sacred Friendships, International Festivals, Meet Your Neighbor, Naturalization, Chicas Fit and Spanish Book Club.

c. Presentation on Assessment of Social Work Assessment

Beth Walher, PhD, MSW, discussed her presentation on the Library's Social Work program. She advised on various aspects of the program including implementation, function, and success with accomplishing goals.

Ms. Tribhle and Dr. White noted that the Board is working to support the program and will be intentional about the issues presented as the Library formulates the new Strategic Plan and Budget.

4. Public Comment

a. **Public Comment** (Name and summary of comments follows)

- 1) Dr. Joseph Lawson, Jr. - While completing his doctorate, he used the Eagle Branch and it provided a safe haven that fostered learning.
- 2) Hassan Mihankmay – He thanked the Library for allowing him to screen a movie about an Iranian entertainer that was brutally murdered in Germany.
- 3) Parisa Kay – As an immigrant, she was thankful for the services provided by the Library after her several moves around the state.
- 4) Esquas Ferazion – Thanked the Programming Department staff for helping him exhibit his artwork at Central Library.
- 5) Patty Sanders – Thanked the Programing Department for making it possible for her to hold her Chicas Fit program for seniors at the Library.
- 6) Ginger Kosobucki and Abosede of the Immigrant Welcome Center – Noted the collaboration between the Library and the Immigrant Welcome Center on the Pathway to Literacy Program has helped those individuals coming to the Center feel as if they are part of society.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Regular Meeting, March 25, 2024**

The minutes from the Regular Meeting held March 25, 2024 were approved on the

motion of Dr. White, seconded by Mr, Biederman, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

b. Executive Session, April 15, 2024

The minutes from the Executive Session held April 15, 2024 were approved on the motion of Dr. Payne, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

COMMITTEE REPORTS

6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)

a. Report of the Treasurer

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that the year-to-date revenue was \$1,859,154 and the year-to-date expenditures were \$13,186,338.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. Payne, seconded by Dr. White, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

b. Resolution 19 – 2024 (Resolution for Transfer Between Classifications and Accounts)

Ms. Campbell explained that the purpose of this resolution is to move funds within the Facilities Department’s budget from Non-Capital Furniture and Equipment to Security Services to cover contracted security expenses in 2024.

After full discussion and careful consideration of Resolution 19 – 2024, it was noted that this resolution received a favorable recommendation from the Finance Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye
Mr. Lane – Nay
Dr. Murtadha – Aye
Dr. Palacio – Aye

Dr. Payne – Aye
Ms. Tribble – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)

Mr. Biederman advised that the Committee had no report this month.

8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)

Mr. Adam Parsons, Chief Operational Services Officer, spoke about the renovation of the Learning Curve at Central which came in over budget. He is reviewing options to address this situation such as expanding the bond or reviewing the bids to find cost-saving solutions. He also provided updates on the Nora and Pike renovations.

9. Library Foundation Update

Mr. Biederman reviewed the Foundation’s Update as follows:

News

Thank you to all who attended Circulate: Night at the Library. We are excited to announce we raised more than \$90,000. Save the date for next year on May 9, 2025.

Donors and Program Support

Major Donors last month: Cardinal Publishers Group; Downtown Optimist Foundation; FORVIS; Indiana Humanities; Indy Star; and RATIO Architects, LLC.

Program Support in the amount of \$180,000 was provided to the Library this month for: Concert Series, Conversation Circles, On the Road to Reading, Summer Reading Program and Teen Community Book Club.

It was necessary for Mr. Lane to leave the meeting at approximately 8:15 p.m.

10. Report of the CEO

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (20 – 2024)

After full discussion and careful consideration of Resolution 20 – 2024, the

resolution was approved on the motion of Dr. White, which was seconded Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – April 2024

Mr. Gregory Hill, the Library’s CEO, discussed his Report which included information on:

- The Disability Resource Fair held at the Fort Ben branch; and
- Good media coverage on the McFadden Lecture and the Library’s expanded braille collection.

Mr. Hill shared his Goals for Q2 2024:

- Behavioral Policy Update;
- Business Continuity Plan; and
- Sharepoint Implementation.

c. Quarter 1 Statistical Report on Operations

Presentation of this item was tabled until the May Board Meeting.

d. Strategic Plan Update

Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, provided an update on the Community Strategic Planning Committee. The Committee includes representatives from the Edna Martin Christian Center, Shalom Health Care, Easterseals Crossroads, Employ Indy and the Immigrant Welcome Center. It also includes local students and school staff. Dr. Murtadha made a suggestion about including the voices of faith communities and youth.

UNFINISHED BUSINESS

- 11. Mr. Biederman reminded Board members that there were some additional documents that required their signatures this evening.

NEW BUSINESS

- 12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

May 2024 – Dr. Murtadha requested follow-up information to the recent Ft. Ben Branch Disability Resource Fair.

14. **Notice of Special Meetings**

None.

15. **Notice of Next Regular Meeting**

Monday, May 20, 2024, at the Beech Grove Branch Library, 1102 Main Street, Beech Grove, Indiana, at 6:30 p.m.

16. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 9:10 p.m.

INFORMATION

17. **Materials**

- a. **Notes of April 9, 2024 Facilities Committee Meeting.**
- b. **Notes of April 9, 2024 Diversity, Policy and Human Resources Committee Meeting.**
- c. **Notes of March 12, 2024 Facilities Committee Meeting.**

18. **Board Meeting Schedule for 2024 (Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meeting Schedule for 2024 *will be updated as needed.***
- b. **Library Programs/Free Upcoming Events may be found at attend.indypl.org.**

The April 22, 2024 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Patricia A. Payne, Secretary to the Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
May 13, 2024**

The Indianapolis-Marion County Public Library Board met in Executive Session at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Monday, May 13, 2024, at 3:00 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call to Order

President Tribble presided as Chair. Mr. Biederman as Vice President, acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Dr. Palacio, Ms. Tribble and Dr. White.

Members absent: Dr. Murtadha, Dr. Payne,

The Chair announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

Pursuant to IC 5-14-1.5-6.1(b)(9) for discussion job performance evaluation of individual employees.

4. Other Business

No subject matter was discussed in the Executive Session other than the subject matter specified in the public notice.

5. Adjournment

The Acting Secretary announced that there was no further business to come before the Board.

The Chair declared the Executive Session adjourned at 5:05 p.m.

Mr. Raymond Biederman, Vice President of
the Board (as Acting Secretary)

CERTIFICATION

I, Mr. Raymond Biederman, Vice President of the Board of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Mr. Raymond Biederman, Vice President of
the Board (as Acting Secretary)

Indianapolis-Marion County Public Library
Report of the Treasurer for April 2024
Prepared by Accounting for the May 20, 2024 Board Meeting

6a

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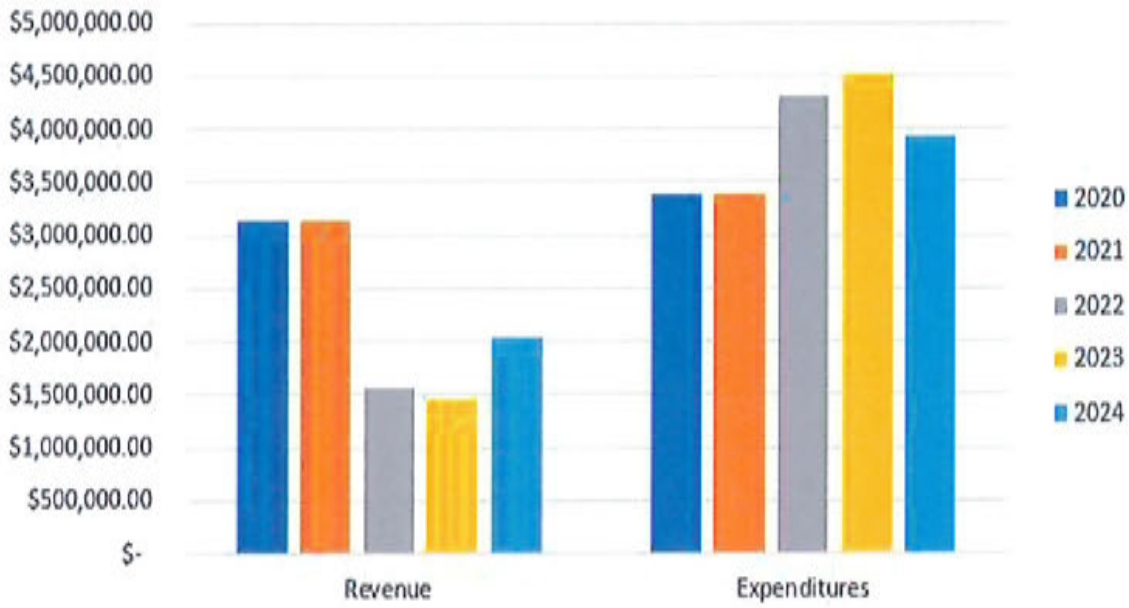
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Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended April 30, 2024

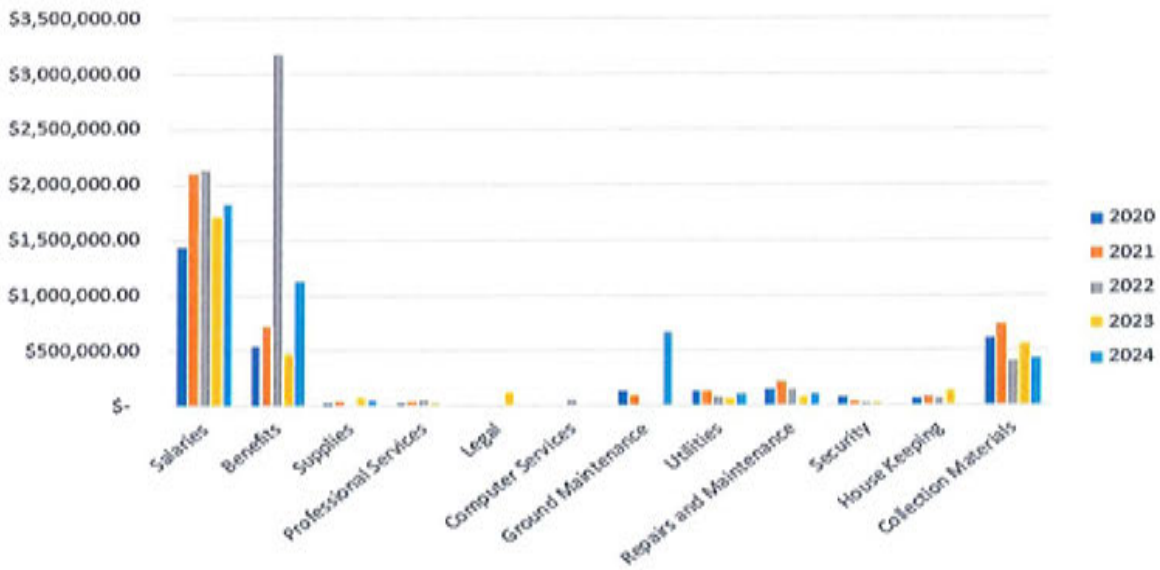
Revenue		Annual		Actual YTD 4/30/2024	% Budget Received
		2024 Revised Budget	Actual MTD 4/30/2024		
Property Taxes	31	42,916,747	1,160,000	1,160,000	3%
Intergovernmental	33	7,925,880	372,442	1,556,057	20%
Fines & Fees	35	110,500	9,315	37,641	34%
Charges for Services	34	557,500	46,573	190,108	34%
Miscellaneous	36	1,655,000	442,884	946,562	57%
Total		53,165,627	2,031,214	3,890,368	7%

Expenditures		Annual		Actual YTD 4/30/2024	% Budget Spent
		2024 Revised Budget	Actual MTD 4/30/2024		
Personal Services & Benefits	41	38,852,916	2,956,837	11,547,218	30%
Supplies	42	1,698,934	59,703	489,198	29%
Other Services and Charges	43	16,218,711	708,531	4,594,821	28%
Capital Outlay	44	3,182,625	193,394	473,565	15%
Total		59,953,186	3,918,465	17,104,803	29%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended April 30, 2024**



MAJOR EXPENDITURES



Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended April 30, 2024

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE							
TAXES							
311000	PROPERTY TAX	51,734,982	51,734,982	1,160,000	1,160,000	-	50,574,982
311300	PROPERTY TAX CAPS	(8,818,235)	(8,818,235)	-	-	-	(8,818,235)
TAXES Total		42,916,747	42,916,747	1,160,000	1,160,000	-	41,756,747
INTERGOVERNMENTA							
332200	E-RATE REVENUE	240,000	240,000	-	66,289	-	173,711
335100	FINANCIAL INSTITUTION TAX REV	399,531	399,531	-	-	-	399,531
335200	LICENSE EXCISE TAX REVENUE	2,556,584	2,556,584	-	-	-	2,556,584
335400	LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	1,284,861	-	2,569,723
335500	COUNTY OPTION INCOME TAX	557,152	557,152	51,227	204,906	-	352,246
335700	COMMERCIAL VEHICLE TAX REVENUE	300,779	300,779	-	-	-	300,779
339000	IN LIEU OF PROP. TAX	17,250	17,250	-	-	-	17,250
INTERGOVERNMENTA		7,925,880	7,925,880	372,442	1,556,057	-	6,369,823
CHARGES FOR							
347601	PUBLIC PRINTING REVENUE	325,000	325,000	31,916	124,594	-	200,406
347602	FAX TRANSMISSION REVENUE	85,000	85,000	4,493	17,236	-	67,764
347603	PROCTORING EXAMS	1,500	1,500	50	350	-	1,150
347604	PLAC CARD DISTRIBUTION REVENUE	55,000	-	-	-	-	-
347605	USAGE FEE REVENUE	25,000	25,000	20	4,444	-	20,556
347606	SET-UP & SERVICE - TAXABLE	21,295	17,000	1,550	6,000	-	11,000
347607	SET-UP & SERVICE - NON-TAXABLE	17,167	22,000	600	2,740	-	19,260
347608	SECURITY SERVICES REVENUE	33,183	22,000	1,620	6,870	-	15,130
347609	EVENT SECURITY	-	-	6,323	27,874	-	(27,874)
347620	CAFE REVENUE	16,325	-	-	-	-	-
347621	CATERING REVENUE	78,840	60,000	-	-	-	60,000
CHARGES FOR		658,310	557,500	46,573	190,108	-	367,392
FINES							
351200	FINES	117,934	100,000	8,570	34,444	-	65,556
351201	OTHER CARD REVENUE	1,385	2,200	65	585	-	1,615
351202	HEADSET REVENUE	6,795	3,500	340	1,356	-	2,144
351203	USB REVENUE	5,332	3,500	252	967	-	2,533
351204	LIBRARY TOTES	1,867	1,300	88	289	-	1,011
FINES Total		133,313	110,500	9,315	37,641	-	72,859
MISCELLANEOUS							
360000	MISCELLANEOUS REVENUE	5,434	10,000	7,857	13,949	-	(3,949)
360001	REVENUE ADJUSTMENT	-	-	-	(1,086)	-	1,086
361000	INTEREST INCOME	69,610	1,100,000	127,446	520,432	-	579,568
362000	FACILITY RTL REV - TAXABLE	152,884	150,000	8,427	71,110	-	78,890
362001	FACILITY RENTAL REV - NONTAX	43,499	25,000	1,010	18,505	-	6,495
362002	EQUIPMENT RENTAL REV - TAXABLE	21,505	16,000	900	4,400	-	11,600
362003	EQUIPMENT RENTAL REV - NONTAX	2,801	1,500	300	1,200	-	300
367004	OTHER GRANIS	225,000	225,000	-	-	-	225,000
MISCELLANEOUS		520,733	1,527,500	145,940	628,511	-	898,989
OTHER FINANCING							
392100	SALE OF SURPLUS PROPERTY	3,787	25,000	-	-	-	25,000
396000	REFUNDS	5,000	2,500	-	83	-	2,417
399000	REIMBURSEMENT FOR SERVICES	175,000	100,000	296,943	317,966	-	(217,966)
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
OTHER FINANCING		183,787	127,500	296,943	318,050	-	(190,560)
REVENUE Total		62,338,770	63,166,627	2,031,213	3,890,367	-	49,276,260
EXPENSE							
PERSONAL SERVICES							
411000	SALARIES APPOINTED STAFF	24,332,674	24,517,674	1,721,539	7,758,168	-	16,759,506
412000	SALARIES HOURLY STAFF	2,072,905	2,072,905	105,008	453,196	-	1,619,709
413000	WELLNESS	60,000	60,000	-	10,748	10,953	38,299
413001	LONG TERM DISABILITY INSURANCE	56,610	56,610	4,472	17,748	-	38,862
413002	EMPLOYEE ASSISTANCE PROGRAM	19,890	19,890	3,200	8,000	11,200	690

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
413003	TUITION ASSISTANCE	60,000	60,000	-	19,921	-	40,079
413004	SALARY ADJUSTMENT	519,800	519,800	-	-	-	519,800
413100	FICA AND MEDICARE	2,061,842	2,061,842	133,637	600,707	-	1,461,135
413300	PERF/INPRS	3,527,961	3,527,961	360,513	1,081,534	-	2,446,427
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-	20,500
413500	MEDICAL & DENTAL INSURANCE	5,893,993	5,893,993	625,953	1,588,996	37,500	4,267,497
413600	GROUP LIFE INSURANCE	41,741	41,741	2,516	8,202	-	33,539
PERSONAL SERVICES		38,667,916	38,852,916	2,956,837	11,547,218	59,653	27,246,045
SUPPLIES							
421500	OFFICE SUPPLIES - FAC/PURCH	758,626	976,621	31,521	308,777	48,535	619,309
421600	LIBRARY SUPPLIES	102,000	129,531	1,631	36,637	2,431	90,463
421700	DEPARTMENT OFFICE SUPPLIES	330,380	340,005	23,506	92,206	6,451	241,349
422210	GASOLINE	30,600	32,070	-	3,218	19,252	9,600
422250	UNIFORMS	10,000	16,841	-	3,355	3,486	10,000
422310	CLEANING & SANITATION	173,349	189,366	3,045	42,693	28,991	117,681
429001	NON CAPITAL FURNITURE & EQUIP	85,000	14,500	-	2,313	-	12,187
SUPPLIES Total		1,489,955	1,698,934	59,703	489,198	109,147	1,100,590
OTHER SERVICES AND							
431100	LEGAL SERVICES	300,000	300,000	-	99,055	-	200,945
431500	CONSULTING SERVICES	431,553	513,229	19,008	97,725	106,559	308,945
432100	FREIGHT & EXPRESS	9,750	9,750	-	754	-	8,996
432200	POSTAGE	60,388	60,388	-	2,000	25,000	33,388
432300	TRAVEL	29,475	29,475	692	2,017	-	27,458
432400	DATA COMMUNICATIONS	306,172	320,922	26,099	73,988	1,139	245,795
432401	CELLULAR PHONE	16,893	16,893	1,021	4,246	-	12,647
432500	CONFERENCES	119,000	119,000	26,629	64,542	2,500	51,958
432501	IN HOUSE CONFERENCE	270,000	274,000	4,145	15,092	21,240	237,668
433100	OUTSIDE PRINTING	171,000	171,000	5,600	22,574	10,427	137,999
433200	PUBLICATION OF LEGAL NOTICES	2,810	2,810	282	1,532	-	1,278
434100	WORKER'S COMPENSATION	101,459	101,459	23,795	47,590	-	53,869
434200	PACKAGE	195,753	195,753	49,723	99,446	-	96,307
434201	EXCESS LIABILITY	24,578	24,578	5,964	11,930	-	12,648
434202	AUTOMOBILE	28,840	28,840	6,623	13,246	-	15,594
434500	OFFICIAL BONDS	2,400	2,400	-	3,600	-	(1,200)
434501	PUBLIC OFFICIALS & EE LIAB	15,529	15,529	-	-	-	15,529
434502	BROKERAGE FEE	23,000	23,000	-	11,850	-	11,150
435100	ELECTRICITY	1,080,000	1,146,738	18,566	272,061	712,221	162,457
435200	NATURAL GAS	150,000	156,039	9,650	62,141	46,725	47,173
435300	HEAT/STEAM	300,000	319,464	37,364	85,415	184,050	50,000
435400	WATER	69,080	77,679	4,813	22,105	42,853	12,721
435401	COOLING/CHILLED WATER	500,000	523,967	30,356	103,148	368,819	52,000
435500	STORMWATER	30,100	30,156	-	169	28,537	1,451
435900	SEWAGE	105,000	111,709	3,791	16,714	76,987	18,009
436100	REP & MAINT-STRUCTURE	1,000,000	850,737	23,330	226,999	321,704	302,034
436101	ELECTRICAL	250,000	281,382	38,550	93,682	180,409	7,291
436102	PLUMBING	75,000	131,400	2,886	52,971	41,604	36,824
436103	PEST SERVICES	40,000	42,579	1,815	7,510	18,120	16,949
436104	ELEVATOR SERVICES	125,000	152,516	3,350	64,405	59,852	28,259
436110	CLEANING SERVICES	1,520,000	1,548,441	1,601	415,399	502,492	630,550
436200	REP & MAINT-EQUIPMENT	150,000	162,450	6,153	118,358	43,884	208
436201	REP & MAINT-HEATING & AIR	425,000	514,972	31,623	124,183	244,833	145,956
436202	REP & MAINT -AUTO	50,000	51,827	602	16,085	2,653	33,089
436203	REP & MAINT-COMPUTERS	531,651	658,047	4,070	92,714	392,716	172,616
437200	EQUIPMENT RENTAL	75,500	76,005	-	17,329	33,069	25,607
437300	REAL ESTATE RENTAL	32,825	176,365	24,594	134,531	8,750	33,084
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600	TRASH REMOVAL	85,000	85,000	7,810	31,492	51,314	2,194
439601	SNOW REMOVAL	275,000	287,055	-	223,072	879	63,105
439602	LAWN & LANDSCAPING	275,000	292,931	-	31,264	132,442	129,225
439800	DUES & MEMBERSHIPS	64,275	64,650	3,711	53,252	-	11,398
439901	COMPUTER SERVICES	544,554	594,860	8,021	78,893	237,888	278,079
439902	PAYROLL SERVICES	145,000	145,000	9,617	45,655	-	99,345
439903	SECURITY SERVICES	521,800	478,202	-	177,191	148,923	152,088
439904	BANK FEES/CREDIT CARD FEES	40,000	40,000	2,375	11,430	-	28,570
439905	OTHER CONTRACTUAL SERVICES	868,325	981,899	23,505	223,981	219,743	538,175
439906	RECRUITMENT EXPENSES	30,000	30,000	1,656	1,895	-	28,105
439907	EVENTS & PR	74,150	79,153	1,237	9,482	5,003	64,668
439910	PROGRAMMING	137,735	155,016	2,883	28,530	4,208	122,278

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439911	PROGRAMMING-JUV.	155,800	179,432	4,948	32,511	14,552	132,369
439913	PROGRAMMING EXHIBITS - CENTRAL	2,500	2,500	-	-	-	2,500
439930	MATERIALS CONTRACTUAL	3,425,267	3,541,512	230,074	1,149,066	116,245	2,276,201
451100	AUDIT FEES	15,000	15,000	-	-	-	15,000
452000	TRANSFERS IN/OUT	-	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND		15,302,162	16,218,711	708,531	4,694,821	4,408,337	7,215,552
CAPITAL							
445100	CAPITAL - FURNITURE		15,000	-	-	13,909	1,091
445301	COMPUTER EQUIPMENT	15,000		-		-	-
449000	BOOKS & MATERIALS	3,152,060	3,167,625	193,394	473,565	15,565	2,678,495
449200	ART & EXHIBITS	-		-		-	-
CAPITAL Total		3,167,060	3,182,625	193,394	473,565	29,474	2,679,585
EXPENSE Total		58,627,093	59,953,186	3,918,465	17,104,803	4,606,612	38,241,772

Indianapolis-Marion County Public Library
 Cashflow Projections - Operating Fund
 January 1 - December 31, 2024

	Annual January	Annual February	Annual March	Annual April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 41,890,815	\$ 38,409,487	\$ 34,724,624	\$ 29,743,409	\$ 27,891,183	\$ 25,325,920	\$ 43,843,548	\$ 37,891,824	\$ 34,442,149	\$ 30,479,924	\$ 29,415,894	\$ 24,986,421	\$ 41,890,815	\$ 41,890,815	
Receivable:															
PROPERTY TAX	31,100	-	-	1,140,000	1,843,502	19,246,111	-	-	-	368,710	1,843,502	19,246,112	42,728,227	42,728,227	791,290
PROPERTY TAX CAPS	31,100	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	204,289	204,289	(3,711)
FINANCIAL INSTITUTION TAX REV	32,000	64,200	-	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	399,331	399,331	42,750
LIQUOR LICENSE TAX REVENUE	32,000	-	-	-	1,462,209	1,462,209	-	-	-	-	-	-	2,884,294	2,884,294	203,914
LOCAL OPTION INCOME TAX	32,000	-	-	-	20,215	20,215	20,215	20,215	20,215	20,215	20,215	20,215	3,854,384	3,854,384	(8,219)
COUNTY OPTION INCOME TAX	33,000	30,215	30,215	30,215	30,215	30,215	30,215	30,215	30,215	30,215	30,215	30,215	303,920	303,920	3,219
COMMERCIAL VEHICLE TAX REVENUE	33,000	51,227	51,227	51,227	43,428	43,428	43,428	43,428	43,428	43,428	43,428	43,428	300,779	300,779	2,640
INCOME OF PROP. TAX	33,000	-	-	-	-	182,911	-	-	-	-	-	-	17,220	17,220	-
COPT MACHINE REVENUE	34,000	-	-	-	-	8,425	-	-	-	-	-	-	8,425	8,425	15,894
PUBLIC PRINTING REVENUE	34,000	26,377	31,200	31,914	27,020	27,020	27,020	27,020	27,020	27,020	27,020	27,020	546,974	546,974	(8,116)
TAX TRANSMISSION REVENUE	34,000	4,491	4,161	4,493	4,206	4,206	4,206	4,206	4,206	4,206	4,206	4,206	64,881	64,881	(3,302)
PROCTORING FEES	34,000	75	125	125	125	125	125	125	125	125	125	125	1,320	1,320	(3,302)
PLAC CARD DISTRIBUTION REVENUE	34,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SEAPC FEE REVENUE	34,000	20	2,200	2,200	2,020	2,020	2,020	2,020	2,020	2,020	2,020	2,020	20,444	20,444	(4,556)
SEAPC & SERVICE - DRAINAGE	34,000	700	1,500	1,500	1,417	1,417	1,417	1,417	1,417	1,417	1,417	1,417	17,206	17,206	20
SEAPC & SERVICE - NON-DRAINAGE	34,000	600	850	850	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	17,424	17,424	(4,596)
SECURITY SERVICES REVENUE	34,000	1,200	2,250	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	21,524	21,524	(4,600)
EVENT SECURITY	34,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PARKING REVENUE	34,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	34,000	17,486	-	6,323	-	-	-	-	-	-	-	-	-	-	-
CASINO REVENUE	34,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FINES	35,000	8,922	8,128	8,070	8,320	8,320	8,320	8,320	8,320	8,320	8,320	8,320	101,128	101,128	1,108
OTHER CARD REVENUE	35,000	390	45	45	180	180	180	180	180	180	180	180	2,049	2,049	(1,659)
HEADSET REVENUE	35,000	240	200	200	290	290	290	290	290	290	290	290	3,692	3,692	192
LOS REVENUE	35,000	240	200	200	290	290	290	290	290	290	290	290	3,300	3,300	(997)
LIBRARY TOTES	35,000	70	44	44	108	108	108	108	108	108	108	108	1,120	1,120	(947)
MISCELLANEOUS REVENUE	36,000	49	1,044	5,000	820	820	820	820	820	820	820	820	20,614	20,614	(1,064)
REVENUE ADJUSTMENT	36,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME	36,000	112,297	106,182	127,448	91,667	91,667	91,667	91,667	91,667	91,667	91,667	91,667	1,253,768	1,253,768	1,141,471
FACILITY FE. REV. - TAXABLE	36,000	21,761	11,710	8,427	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	171,110	171,110	149,349
EQUIPMENT RENTAL REV. - TAXABLE	36,000	6,920	8,320	1,010	2,980	2,980	2,980	2,980	2,980	2,980	2,980	2,980	36,149	36,149	29,189
EQUIPMENT RENTAL REV. - TAXABLE	36,000	1,200	600	900	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	14,000	14,000	(900)
FOUNDATION CONTRIBUTION	36,000	300	300	300	125	125	125	125	125	125	125	125	2,200	2,200	700
OTHER GRANTS	36,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BOYSCOUTS	36,000	-	-	-	-	205,000	-	-	-	-	-	-	205,000	205,000	-
SALE OF SURPLUS PROPERTY	36,000	-	-	-	-	2,080	2,080	2,080	2,080	2,080	2,080	2,080	16,667	16,667	(8,333)
RENTS	36,000	80	-	-	208	208	208	208	208	208	208	208	1,750	1,750	(750)
REIMBURSEMENT FOR SERVICES	39,000	225	15,279	5,118	29,913	8,320	8,320	8,320	8,320	8,320	8,320	8,320	284,620	284,620	284,620
INSURANCE REIMBURSEMENTS	39,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	640,828	582,244	632,849	5,021,214	2,462,182	21,624,874	782,421	608,621	487,614	2,344,029	2,462,182	21,624,874	54,774,919	52,146,627	2,628,292
Expenditures:															
PERSONNEL SERVICES & BENEFITS	41	2,464,027	2,528,200	2,566,027	3,222,740	3,222,740	3,222,740	3,222,740	3,222,740	3,222,740	3,222,740	3,222,740	37,460,162	38,852,916	1,402,754
SUPPLIES	42	164,616	164,616	29,720	147,406	147,406	147,406	147,406	147,406	147,406	147,406	147,406	1,668,444	1,668,444	30,491
OTHER SERVICES AND CHARGES	43	387,704	1,487,028	1,811,298	708,231	1,268,988	1,268,988	1,268,988	1,268,988	1,268,988	1,268,988	1,268,988	15,090,229	16,218,711	1,128,483
CAPITAL OUTLAY	44	37,828	151,208	102,985	393,264	245,219	245,219	245,219	245,219	245,219	245,219	245,219	2,396,515	2,396,515	-
Including Invoiced & Collection In arrears															
Total Expenditures	3,322,946	4,244,979	5,978,313	3,918,665	5,027,264	5,027,264	5,027,264	5,027,264	4,809,300	3,428,180	5,027,264	5,027,264	57,402,480	59,942,184	2,540,237
Change in Payables/Prep. Cash/Accounts Payable															
Transfer Out (Roller Day Fund/CRF)															
Ending Balance	\$ 38,409,487	\$ 34,724,624	\$ 29,743,409	\$ 27,891,183	\$ 25,325,920	\$ 43,843,548	\$ 37,891,824	\$ 34,442,149	\$ 30,479,924	\$ 29,415,894	\$ 24,986,421	\$ 24,986,421	\$ 41,890,815	\$ 38,300,568	\$ 3,590,247

Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended April 30, 2024

FUND	CASH AND INVESTMENTS 03/31/2024	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS 4/30/2024
101 Total Operating	29,778,353	2,031,214	3,918,465	27,891,102
104 Total Fines	11,280	49,541	49,541	11,280
226 Total Parking Garage	687,496	18,793	20,521	685,768
230 Total Grant	214,250	602	-	214,853
245 Total Rainy Day	7,915,277	26,559	-	7,941,835
270 Total Shared System	444,570	1,243	11,923	433,890
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(999)	-	-	(999)
301 Total BIRF 1	757,799	1,353	-	759,152
321 Total BIRF 2	1,712,525	-	-	1,712,525
471 Total Library Improvement Reserve Fund	2,783,678	9,951	-	2,793,629
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	447,732	-	-	447,732
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	1,823,509	-	4,983	1,818,526
483 Total 2021A Bond Glendale BR	1,114,057	3,023	33,000	1,084,081
484 Total 2021B Bond FT Harrison BR	1,231,334	3,655	5,416	1,229,572
485 Total 2021C Bond Energy Cons	4,058,042	12,248	11,767	4,058,522
486 Total 202c Bond Energy Cons LT MT	4,039,265	12,167	28,044	4,023,387
487 Total 2023A Bond Curve Renovation	6,080,665	18,379	-	6,099,044
488 Total 2023B Bond Nora & FAC Proj	5,676,629	21,655	5,033	5,693,250
489 Total 2023C Bond Pike Renov	5,763,260	17,419	1,978	5,778,701
701 Total Self-Insurance Fund	1,200,000	751,000	751,000	1,200,000
800 Total Gift	2,550,476	223,785	346,219	2,428,043
806 Total Payroll Liabilities	150,766	115,261.28	200,402.64	65,625
812 Total Foundation Agency Fund	8,174	663.18	6,154.60	2,682
813 Total Staff Association Agency Fund	31	0	0	31
814 Total Sales Tax Agency Fund	1,218	897.94	1,233.09	883
815 Total PLAC Card Revenue Agency Fund	16,874	3055	10,400.00	9,529
99 Total CAFR GOVERNMENT - WIDE	-	-	-	-
Grand Total	78,466,259	3,322,464	5,406,080	76,382,643

**Status of the Treasury
Investment Report
Month Ended April 30, 2024**

Chase Savings Account

	Balance April 30, 2024	Interest Earned April 30, 2024
Operating Fund	\$ 7,388,437	\$ 21,837
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 431,753	\$ 1,274
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 427,025	\$ 1,260
Gill Fund	\$ 10,718	\$ 602
2021A Bond (Glendale)	\$ 758,118	\$ 3,023
2021B Bond (Fort Harrison)	\$ 918,967	\$ 2,711
Total Chase Savings Account	\$ 10,141,797	\$ 30,707

The average savings account rate for April was 3.40%

Previous Month's Chase Savings Account Activity

	Balance March 31, 2024	Interest Earned March 31, 2024
Operating Fund	\$ 7,366,601	\$ 22,496
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 430,479	\$ 1,312
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 425,765	\$ 1,298
Gill Fund	\$ 10,115	\$ 620
2021A Bond (Glendale)	\$ 1,255,095	\$ 3,826
2021B Bond (Fort Harrison)	\$ 916,255	\$ 2,793
Total Chase Savings Account	\$ 10,611,090	\$ 32,345

The average savings account rate for March was 3.60%

Fifth Third Bank Investment Account

	Balance April 30, 2024	Interest Earned April 30, 2024
Library Improvement Reserve Fd	\$ 2,338,052	\$ 8,578
Rainy Day Fund	\$ 3,628,232	\$ 13,312
Total Fifth Third Bank	\$ 5,966,284	\$ 21,890

The average 5/3 investment account rate for April was 4.41%

Previous Month's Fifth Third Bank Investment Account

	Balance March 31, 2024	Interest Earned March 31, 2024
Library Improvement Reserve Fd	\$ 2,329,473	\$ 8,765
Rainy Day Fund	\$ 3,614,920	\$ 13,601
Total Fifth Third Bank	\$ 5,944,393	\$ 22,366

The average 5/3 investment account rate for March was 4.52%

Hoosier Fund Account Income

	Balance April 30, 2024	Interest Earned April 30, 2024
Operating Fund	\$ 9,568,060	\$ 42,477
Rainy Day Fund	\$ 195,501	\$ 864
Bond & Interest Redemption Fd	\$ 44,813	\$ -
Total Hoosier Fund Account	\$ 9,808,374	\$ 43,341

The average Hoosier Fund account rate for April was 5.40%

Previous Month's Hoosier Fund Account Income

	Balance March 31, 2024	Interest Earned March 31, 2024
Operating Fund	\$ 9,525,583	\$ 43,692
Rainy Day Fund	\$ 194,638	\$ 889
Bond & Interest Redemption Fd	\$ 44,813	\$ -
Total Hoosier Fund Account	\$ 9,745,034	\$ 44,581

The average Hoosier Fund account rate for March was 5.40%

TrustIndiana

	Balance April 30, 2024	Interest Earned April 30, 2024
Operating Fund	\$ 7,435,375	\$ 34,979
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,976,523	\$ 34,979

The average TrustIndiana account rate for April was 5.36%

Previous Month's TrustIndiana

	Balance March 31, 2024	Interest Earned March 31, 2024
Operating Fund	\$ 7,400,396	\$ 36,082
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,941,544	\$ 36,082

The average TrustIndiana account rate for March was 5.38%

U. S. Bank

	Balance April 30, 2024	Interest Earned April 30, 2024
Operating Fund	\$ 5,243,843	\$ 10,815
Total U. S. Bank	\$ 5,243,843	\$ 10,815

The average U. S. Bank account rate for April was 2.40%

Previous Month's U.S. Bank

	Balance March 31, 2024	Interest Earned March 31, 2024
Operating Fund	\$ 5,233,028	\$ 10,098
Total U. S. Bank	\$ 5,233,028	\$ 10,098

The average U. S. Bank account rate for March was 2.40%

Chase Sweep Account Interest

	Balance April 30, 2024	Interest Earned April 30, 2024
Operating Fund	\$ 104,924	\$ 17,338
Parking Garage	\$ 3,180	\$ 778
Rainy Day Fund	\$ 45,343	\$ 11,123
LIRF Fund	\$ 5,597	\$ 1,373
Bond & Interest Redemption Fd	\$ 5,618	\$ 1,353
2021A Bond (Glendale)	\$ 1,428	\$ -
2021B Bond (Fort Harrison)	\$ 4,211	\$ 944
2021C Bond (Multiple Projects)	\$ 49,987	\$ 12,248
2022 Bond (Multiple Projects)	\$ 50,516	\$ 12,167
2023A Bond (Curve & Others)	\$ 74,951	\$ 18,379
2023B Bond (Nora & Others)	\$ 70,214	\$ 17,155
2023C Bond (Pike & Others)	\$ 71,266	\$ 17,419
Total TrustIndiana Account	\$ 487,235	\$ 110,277

The average Chase Sweep account rate for April was 3.75%

Previous Month's Chase Sweep Account Interest

	Balance March 31, 2024	Interest Earned March 31, 2024
Operating Fund	\$ 87,586	\$ 25,546
Parking Garage	\$ 2,402	\$ 825
Rainy Day Fund	\$ 34,220	\$ 11,699
LIRF Fund	\$ 4,224	\$ 1,444
Bond & Interest Redemption Fd	\$ 4,264	\$ 1,450
2021A Bond (Glendale)	\$ 1,428	\$ -
2021B Bond (Fort Harrison)	\$ 3,267	\$ 1,045
2021C Bond (Multiple Projects)	\$ 37,739	\$ 12,901
2022 Bond (Multiple Projects)	\$ 38,350	\$ 13,011
2023A Bond (Curve & Others)	\$ 56,572	\$ 19,339
2023B Bond (Nora & Others)	\$ 53,059	\$ 18,088
2023C Bond (Pike & Others)	\$ 53,848	\$ 18,357
Total TrustIndiana Account	\$ 376,959	\$ 123,702

The average Chase Sweep account rate for March was 3.81%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended April 30, 2024

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX		18,161,672			-	18,161,672
Property Taxes Total		18,161,672	-	-	-	18,161,672
Intergovernmental						
335100 FINANCIAL INSTITUTION T		130531			-	130,531
335200 LICENSE EXCISE TAX REVE		835262			-	835,262
335700 COMMERCIAL VEHICLE TAX		98267			-	98,267
339000 IN LIEU OF PROP. TAX		4000			-	4,000
Intergovernmental Total		1,068,060	-	-	-	1,068,060
Miscellaneous						
361000 INTEREST INCOME	-	-	1,353	4,168	-	(4,168)
Miscellaneous Total	-	-	1,353	4,168	-	(4,168)
REVENUES Total	-	19,229,732	1,353	4,168	-	19,225,564
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F		10,000			-	10,000
438100 PRINCIPAL		16,495,000			-	16,495,000
438200 INTEREST		2,149,074			-	2,149,074
Other Services and Charges Total		18,654,074	-	-	-	18,654,074
EXPENSES Total	-	18,654,074	-	-	-	18,654,074

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended April 30, 2024

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	26,559	94,752	-	(94,752)
MISCELLANEOUS Total	-	-	26,559	94,752	-	(94,752)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
OTHER FINANCING SRCS Total	-	-	-	-	-	-
REVENUE Total	-	-	26,559	94,752	-	(94,752)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	1,000,000	-	-	-	1,000,000
431500 CONSULTING SERVICES	-	-	-	-	-	-
438400 ISSUANCE COSTS	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	-	1,000,000	-	-	-	1,000,000
CAPITAL						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	-	-	-	-	-	-
CAPITAL Total	-	-	-	-	-	-
EXPENSE Total	-	1,000,000	-	-	-	1,000,000

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended April 30, 2024

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	9,951	38,041	-	(38,041)
MISCELLANEOUS Total	-	-	9,951	38,041	-	(38,041)
REVENUE Total	-	-	9,951	38,041	-	(38,041)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	-	250,000	-	-	-	250,000
CAPITAL Total	-	250,000	-	-	-	250,000
EXPENSE Total	-	250,000	-	-	-	250,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended April 30, 2024

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND	-	13,337
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	13,101
334752 GRANTS - IMLS FEDERAL FUNDED	-	-
360000 MISCELLANEOUS REVENUE	420	420
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	602	2,418
367000 FOUNDATION CONTRIBUTION	223,224	580,260
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	-	-
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	224,246	609,537

REVENUE Total	224,246	609,537
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EXPENSE		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	-	651
00015001 - CENTRAL UNRESTRICTED GIFT	-	-
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	-	-
00025001 - COLLEGE UNRESTRICTED GIFT	-	-
00035001 - GLENDALE UNRESTRICTED GIFT	748	1,018
00045001 - IRVINGTON UNRESTRICTED GIFT	-	171
00065001 - DECATUR UNRESTRICTED GIFT	-	94
00085001 - E. 38TH STREET UNRESTRICTED GIFT	469	723
00095001 - E. WASHINGTON UNRESTRICTED GIFT	-	49
00125001 - HAUGHVILLE UNRESTRICTED GIFT	-	-
00135001 - LAWRENCE UNRESTRICTED GIFTS	150	1,524
00165001 - GARFIELD PARK UNRESTRICTED GIFTS	-	52
00175001 - SOUTHPORT UNRESTRICTED GIFTS	71	71
00185001 - SPADES PRK UNRESTRICTED GIFTS	355	1,480
00195001 - WAYNE UNRESTRICTED GIFTS	-	55
00205001 - W. INDIANAPOLIS UNRESTRICTED GIFTS	-	136
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	-	102
00235001 - FORT BEN HARRISON UNRESTRICTED GIFTS	96	136
00245001 -INFOZONE UNRESTRICTED GIFTS	187	246

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended April 30, 2024

	MTD	YTD
00285001 - FORT BEECH GROVE UNRESTRICTED GIFTS	58	2,039
00295001 - W. PERRY UNRESTRICTED GIFTS	3,156	3,406
00405001 - CEO UNRESTRICTED GIFTS	-	6,425
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	366	132,295
00425002 - LIBRARY MATERIALS MEMORIAL FUND	-	-
00425010 - LILLY CITY DIGITIZATION	-	-
19015014 - MCFADDEN LECTURE	2,034	2,034
19425023 - AXIS 360 - EBOOKS	-	1,275
20005025 - LIBRARY STAFFING LIFELONG HUMANITIE	40,000	40,000
20275010 - MICHIGAN ROAD BRANCH ART	3,410	3,410
20425012 - CATALOGING & PROCESSING EITELJORG	-	-
20455022 - SALUTE TO BLACK MEN IN WHITE COATS	1,380	1,608
21005025 - STAFFING CULTURAL & LIFELONG LEARNI	81,000	81,000
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	-	-
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	-	676
21455041 - A PLACE TO CALL HOME PODCAST	-	-
22005015 - FALL FEST SLAMMIN RHYMES CHALLENGE	-	-
22005025 - STAFFING CULTURAL & LIFELONG LEARNI	83,000	83,000
22005029 - INDYPL SEED LIBRARY 2022	-	-
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R	-	-
22005037 - CONCERT SERIES	463	463
22045010 - TEEN ZONE IRVINGTON	399	399
22165013 - DISCOVERY ARTS SERIES GPK	-	-
22225018 - TEEN AFTERNOONS AT WRN	-	-
22245013 - POCKET PARK STORYWALK TCM	101	101
22415014 - MCFADDEN LECTURE 2022	10,545	10,545
22445011 - EMERGENCY CONNECTIVITY FUNDING ECF	-	-
22455014 - CAREER CENTER	-	-
22455028 - TEEN COMMUNITY BOOK CLUBS	38	38
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS	-	-
22455042 - CONVERSATION CIRCLES 2022	-	-
22455045 - PATHWAYS TO LITERACY	-	-
22455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	451	2,949
22475015 - STAFF DEI TRAINING	-	-
23005013 - SUMMER READING PROGRAM	4,141	8,491
23005015 - FALL FEST DLAMMIN RHYMES CHALLENGE	-	470
23005025 - STAFFING CULTURAL & LIFELONG LEARNI	85,000	85,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended April 30, 2024

	MTD	YTD
23005029 - INDYPL SEED LIBRARY	-	3,884
23005040 - JOHN HELLING URBAN LIBRARIES	1,500	1,500
23015018 - MAKER CRAFTS AT CENTRAL	190	1,285
23015020 - TREASURES OF THE ISCR	-	100
23015021 - CBLC BOOK FEST & JUNETEETH CELEBRATION	193	4,103
23015023 - CBLC POET LAUREATE	-	7,000
23015024 - CBLC 6TH Anniversary	-	562
23015026 - COMMUNITY RESOURCE FAIR	-	735
23035012 - EXPLORE THE WORLD CULTURAL PROGRAMS	-	28
23045010 - TEEN ZONE AT IRVINGTON	-	598
23085012 - E38 STREET ZINE COLLECTION	-	250
23085013 - E38 STREET CAREER CENTER	-	1,955
23085022 - GRAB AND GO CRAFTS E38	-	1,000
23085023 - E38 STREET COMMUNITY PANTRY	-	2,149
23135010- ADULR BOOK DISCUSSION LAW	-	355
23155010- TEEN ZONE AT PIKE	-	434
23235010 - FORT BEN HARRISON GRAND OPENING EVE	-	385
23245011 - GROWING GLOBAL CITIZENS	-	4,501
23245013 -POCKET PARK STORYWALK TOM	-	966
23255015 -BUNNY BAG PROGRAMS BOOKS AND SUPPLIES	-	4,528
23255043 - SRP SUMMER GROUP BOOK COLLECTION	-	14,141
23295013 - TEEN ADVISORY GROUP AT WEST PERRY	-	541
23425015 - RELIGION ORAL HISTORY PROJECT	623	623
23425020 - INDYPL BRANCHES HISTORY	-	715
23425021 - 150th ANNIVERSARY	-	2,060
23455010 - MEET THE ARTIST XXXV #MASTERSEXHIBI	-	-
23455021 - MEET AN AUTHOR BE AN AUTHOR PDA	-	479
23455028 - TEEN COMMUNITY BOOK CLUBS	-	4,286
23455042 - CONVERSATION CIRCLES 2023	-	75
23455047 - INTERNATIONAL FESTIVALS & CELEBRATI	-	1,777
23455048 - READING READY TIME	-	125
23455052 - ADULT SUMMER READING PROGRAM	529	1,268
23455053 - EARLY CHILDHOOD EDUCATORS WORKSHOP	-	1,226
23455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	-	2,198
23455064 - HEALTHY BODY HEALTHY MIND	-	910
23455065 - SEED LIBRARY SUPPORT	-	592
23455066 - PROGRAM PRESENTATION LAPTOPS 2023	-	422
23465012 - MARKETING BUCKETS	-	682

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended April 30, 2024

	MTD	YTD
23465013 - SUMMER READING PROGRAM	-	1,348
23475010 - IPS RACIAL EQUITY INSTITUTE TRAININ	141	141
24005013 - SUMMER READING PROGRAM	3,459	3,459
24005029 - INDYPL SEED LIBRARY	407	556
24005036 - PRESCHOOL PACKAGED PROGRAMS	2,512	8,717
24015011 - NONPROFIT WORKSHOPS	375	1,905
24015021 - CBLC JUNETEENTH BOOKFEST CELEBRATIO	5,000	5,000
24035015 - GLENDALE GRAND OPENING	600	600
24085024 - FAMILY SPICE CLUB	-	326
24205012 - CHAIR YOGA WIN	-	272
24135012 - GRAPHIC NOVEL CLUB	76	76
24185010 - YOUTH ART CLUB	-	-

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended April 30, 2024

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE		127,000	15,634	49,443	-	77,557
347611 EVENTS PARKING		11,000	1,050	3,400	-	7,600
CHARGES FOR SERVICES Total	-	138,000	16,684	52,843	-	85,157
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE			-	-	-	-
360001 REVENUE ADJUSTMENT	-	-	57	173	-	(173)
361000 INTEREST INCOME	-	14,000	2,052	7,470	-	6,530
MISCELLANEOUS Total	-	14,000	2,109	7,643	-	6,357
REVENUE Total	-	152,000	18,793	60,486	-	91,514
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES		2,000	-	48	-	1,952
421500 OFFICE SUPPLIES - FAC/PURCH		2,200	163	1,049	-	1,151
422600 UNIFORMS		200	-	-	-	200
422310 CLEANING & SANITATION		500	-	129	-	371
SUPPLIES Total	-	4,900	163	1,226	-	3,674
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES		2,500	-	-	-	2,500
431200 ENGINEERING & ARCHITECTURAL			12,600	12,600	6,400	(19,000)
431500 CONSULTING SERVICES		7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL		12,000	1,000	5,000	-	7,000
432200 POSTAGE		100	-	-	-	100
432400 DATA COMMUNICATIONS		1,500	215	1,274	-	226
434201 EXCESS LIABILITY		5,400	426	2,092	-	3,308
436100 REP & MAINT-STRUCTURE		8,680	-	4,665	1,264	2,751
436110 CLEANING SERVICES		15,900	867	1,287	-	14,613
436200 REP & MAINT-EQUIPMENT		4,000	-	2,261	-	1,739
436201 REP & MAINT-HEATING & AIR		61,200	-	-	-	61,200
439904 BANK FEES/CREDIT CARD FEES		6,400	737	2,996	-	3,404
439905 OTHER CONTRACTUAL SERVICES		66,700	4,513	23,784	230	42,686
OTHER SERVICES AND CHARGES TOTAL	-	192,295	20,358	55,961	10,809	125,525
CAPITAL						
445300 CAPITAL - EQUIPMENT		10,000	-	-	-	10,000
CAPITAL Total		10,000	-	-	-	10,000
EXPENSE Total	-	207,195	20,521	57,187	10,809	139,199

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended April 30, 2024

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	1,243	364,928	-	(364,928)
CHARGES FOR SERVICES Total	-	-	1,243	364,928	-	(364,928)
REVENUE Total	-	-	1,243	364,928	-	(364,928)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF		128,602	9,892	44,533		84,069
413100 FICA AND MEDICARE		9,838	703	3,164		6,674
413300 PERF/INPRS		18,261	1,327	3,982		14,279
PERSONAL SERVICES Total	-	156,702	11,923	51,680	-	105,022
SUPPLIES						
421600 LIBRARY SUPPLIES		5,000		582	1,892	2,526
SUPPLIES Total	-	5,000	-	582	1,892	2,526
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES		500	-	-	-	500
432300 TRAVEL		-	-	-	-	-
432501 IN HOUSE CONFERENCE		-	-	-	-	-
439901 COMPUTER SERVICES		28,150		4,025	15,490	8,635
439907 EVENTS & PR		1,900		70	1,575	255
439909 REIMBURSEMENT FOR SERVI		30,000	-	-	-	30,000
439930 MATERIALS CONTRACTUAL		3,100	-	-	-	3,100
OTHER SERVICES AND CHARGES TOTAL	-	63,650	-	4,095	17,065	42,490
EXPENSE Total	-	225,352	11,923	56,356	18,957	150,038

Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended April 30, 2024

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	447,731.65
Fund 482 - Restricted - Multiple Projects 2	1,818,525.97
Fund 483 - Restricted - Glendale Project	984,057.50
Fund 484 - Restricted - Fort Harrison Project	1,229,571.92
Fund 485 - Restricted - Multiple Projects 3	4,058,522.62
Fund 486 - Restricted - Multiple Projects 4	4,023,387.41
Fund 487 - Restricted - Curve & Other Projects	6,099,043.79
Fund 488 - Restricted - Nora Reno & Other Projects	5,688,750.05
Fund 489 - Restricted - Pike Reno & Other Projects	5,778,700.96
Total Construction Fund Cash Balances	30,128,291.87

Construction Fund Classification Breakdown

Fund 479 - Restricted - Multiple Projects	447,731.65
Fund 482 - Restricted - Multiple Projects 2	1,818,525.97
Fund 483 - Restricted - Glendale Project	984,057.50
Fund 484 - Restricted - Fort Harrison Project	1,229,571.92
Fund 485 - Restricted - Multiple Projects 3	4,058,522.62
Fund 486 - Restricted - Multiple Projects 4	4,023,387.41
Fund 487 - Restricted - Curve & Other Projects	6,099,043.79
Fund 488 - Restricted - Nora Reno & Other Projects	5,688,750.05
Fund 489 - Restricted - Pike Reno & Other Projects	5,778,700.96
Total Construction Fund Breakdown	30,128,291.87

Summary of Classifications

Total Restricted	30,128,291.87
Total Assigned	0.00
Total of All Classifications	30,128,291.87

Summary of Project Activity

PROJECT	* ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	OPEN POs	UNEXPENDED
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	0.00	232,538.92	4,552,268.35	202,377.60	245,354.05
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	4,982.66	313,245.98	3,530,986.65	509,178.50	1,309,347.47
Fund 483 - Restricted - Glendale Project	15,757,088.16	32,999.90	520,411.03	14,773,030.66	280,342.61	703,714.89
Fund 484 - Restricted - Fort Harrison Project	14,469,639.44	5,416.13	77,105.14	13,240,067.52	84,883.78	1,144,688.14
Fund 485 - Restricted - Multiple Projects 3	5,611,202.56	11,767.26	19,097.78	1,552,679.94	74,724.00	3,983,798.62
Fund 486 - Restricted - Multiple Projects 4	5,610,961.91	28,044.36	529,881.30	1,587,574.50	387,532.96	3,635,854.45
Fund 487 - Restricted - Curve & Other Projects	6,158,904.10	0.00	4,541.50	59,860.31	496,550.00	5,602,493.79
Fund 488 - Restricted - Nora Reno & Other Projects	6,155,418.64	5,033.45	174,632.71	466,668.59	3,158,318.81	2,530,431.24
Fund 489 - Restricted - Pike Reno & Other Projects	6,156,201.03	1,977.50	99,089.97	377,500.07	3,349,881.54	2,428,819.42
Total Expenditures	70,248,928.46	83,210.31	1,692,280.15	39,236,607.62	8,543,789.80	21,584,502.07

	ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
** Appropriated Interest Earnings - Fund 483	259,546.13	3,023.29	15,649.28	259,546.13	0.00
*** Appropriated Interest Earnings - Fund 484	172,132.74	3,654.87	14,052.02	172,132.74	0.00
Appropriated Interest Earnings - Fund 485	37,086.11	12,247.97	37,086.11	37,086.11	0.00
Appropriated Interest Earnings - Fund 486	37,505.31	12,166.61	37,505.31	37,505.31	0.00
Appropriated Interest Earnings - Fund 487	55,612.24	18,379.29	55,612.24	55,612.24	0.00
Appropriated Interest Earnings - Fund 488	52,126.78	17,154.98	52,126.78	52,126.78	0.00
Appropriated Interest Earnings - Fund 489	52,909.17	17,418.62	52,909.17	52,909.17	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Total interest went \$199,546.13 above estimated \$60,000.00 so added it to budget

*** Total interest went \$112,132.74 above estimated \$60,000 so added it to budget



Board Action Request

6b

To: IMCPL Board

Meeting Date: May 20, 2024

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: May 20, 2024

Subject: Resolution 21-2024 – Transfer between Classifications and Accounts

Recommendation: Authorize the adoption of Resolution 21-2024

Background: The transfer in the Operating Fund is to move funds from Appointed Salaries to the Repair & Maintenance - Structure budget line in 2024. The funds from Appointed Salaries were unspent in Q1 2024 due to vacant positions, this transfer does not affect staffing levels or staff salaries. The deficit in Repair & Maintenance – Structure is due to transfers within Character 3 to Real Estate Rental (Glendale) and Consulting Services (CFO) in the month of April 2024.

Strategic/Fiscal Impact: This transfer has no impact on the total budget for 2024 as the funds are moving from one account to another.



Board Resolution

6b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 21-2024
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS
May 20, 2024

WHEREAS, certain conditions have developed since the Adoption of the 2024 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts,
therefore

BE IT RESOLVED that the following transfer and re-appropriation be made via:

OPERATING FUND

Decrease

FROM:

1. PERSONAL SERVICES	10102001-411000	APPOINTED SALARIES	<u>\$ (180,000.00)</u>
			<u>(180,000.00)</u>

Increase

TO:

3. OTHER SERVICES & CHARGES	10126180-436100	REP & MAINT - STRUCTURE	180,000.00
			<u>\$ 180,000.00</u>

LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA
RESOLUTION 21-2024
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS
May 20, 2024

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8a

To: IndyPL Board **Meeting Date:** May 20, 2024

From: Facilities Committee **Approved by**
The Library Board:
Effective Date:

Subject: Resolution 22-2024
Approval to Award Fixtures, Furniture, and Equipment Contracts for the Nora Branch Renovation Project

Recommendation:

The IndyPL Board Facilities Committee recommends Board approval of the attached action (Resolution 22-2024) approval to award Fixtures, Furniture, and Equipment contracts for the Nora Branch Renovation Project to three (3) vendors, **Commercial Office Environments**, Indianapolis, Indiana for \$9,296.28, **RJE Business Interiors**, Indianapolis, Indiana for \$232,805.45, and **Officeworks Services LLC**, Fishers, Indiana for \$113,456.11.

Strategic/Fiscal Impact:

The total award amount is \$355,557.84 and is within the budget of \$370,000. The work will be funded by the Project Bond Funds (Funds 485 and 488).

DEI Impact:

Commercial Office Environments is a City-certified WBE vendor with a contract value representing 2.5% of the total award amount.

Officeworks Services LLC is a City-certified MBE vendor with a contract value representing 31.8% of the total award amount.

RJE Business Interiors is not a City-certified vendor and is sub-contracting with four (4) City-certified vendors (A.G. Mass (WBE) 5.2%, Office Pals (MBE) 5.2%, Allied Solutions (VBE) 1.2%, and Seven Points (DOBE) 0.6% of the total award amount).

Cumulatively, XBE utilization for the total award is: MBE 37%, WBE 7.7%, VBE 1.2%, DOBE 0.6%

Board Action Request

RE: Facilities Committee, Item 8a
Resolution 22-2024 Approval to Award Fixtures, Furniture, and Equipment Contracts for the Nora Branch Renovation Project

Date: May 20, 2024

Background:

The invitation to quote documents were prepared by IndyPL, Luminaut, and Four Point Design to procure, provide and install the fixtures, furniture, and library equipment (“FF&E”) for the renovated facility. The documents were structured to allow for a detailed line-item evaluation of the quotes to award contracts to multiple vendors to achieve the best value for IndyPL.

The Project was quoted and will be completed using the requirements of the Public Works Statute IC §36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The documents were issued to interest vendors and posted on our webpage on April 10, 2024.

IndyPL staff used our database to identify vendors and the Invitation to Quote was emailed directly to these vendors and business development contacts:

Certification	Vendor
	Agati
	Business Furniture
WBE	Binford Group KI
	Krueger International
	Bradford Systems Spacesaver
	Circle Office Supplies
WBE	Commercial Office Environments
	DECO Associates - Estey/Tennsco
	Educational Furniture
WBE	Fineline Furniture
	Fleming Furniture Group
	Fluid Libraries - Palmieri Products
	Indoff
	Kentwood Office Furniture
	KMA
	KPC Architectural Products - Estey/Tennsco
	Library Bureau
	Office 360
MBE	Office Works
	PC & A Business Environments
	RDS Office Furniture
	RH Contract

Board Action Request

RE: Facilities Committee, Item 8a
Resolution 22-2024 Approval to Award Fixtures, Furniture, and Equipment Contracts for
the Nora Branch Renovation Project

Date: May 20, 2024

	RJE
WBE	Solutions + Design
	Office of Minority and Women Business Development
	Indy Black Chamber of Commerce
	State Minority and Women Business Enterprises
	Great Lakes Women's Business Council
	Indy Chamber of Commerce
	National Association of Women Business Owners
	Mid-States Minority Suppliers
	Construct Connect
	Dodge Data and Analytics

Three (3) sealed line-item quotes were received by the deadline of 3:00 pm EDT on May 1, 2024. Using a TEAMS virtual meeting, the quotes were opened and read aloud publicly. A tabulation of the quotes is included below.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 22-2024 Approval to Award Fixtures, Furniture, and Equipment Contracts for the Nora Branch Renovation Project

Date: May 20, 2024

Line Item	Vendor		
	COE	RJE	OfficeWorks
Herman Miller			\$110,276.11
Arcadia	\$ 19,178.98	\$ 19,161.22	
Colecraft	\$137,643.26	\$132,790.51	
ERG	\$14,371.67	\$ 13,179.70	
JSI	\$ 2,087.89	\$ 2,093.04	
KI	\$67,695.55	\$ 67,674.02	
TMC	\$ 4,212.39		
Haworth	\$ 2,996.00		
Naughtone			\$ 3,180.00
Sub-total	\$ 9,296.28	\$232,805.45	\$113,456.11
Total			\$ 355,557.84
Vendor Quote Sheet	Yes	Yes	Yes
Non-Collusion Affidavit	Yes	Yes	Yes
E-Verify Affidavit	Yes	Yes	Yes
Utilization Goals Plan	Yes	Yes	Yes
Unit Cost Schedule	Yes	Yes	Yes
Vendor XBE Status	WBE		MBE
Drug Testing Program	Yes	Yes	Yes
Self-Perform	100%	81% (1)	100%
Proposed MBE Utilization		8%	100%
Proposed WBE Utilization	100%	8%	
Proposed VBE Utilization		2%	
Proposed DOBE Utilization		1%	

(1) Propose to subcontract installation services to achieve utilization goals.

Board Action Request

RE: Facilities Committee, Item 8a
Resolution 22-2024 Approval to Award Fixtures, Furniture, and Equipment Contracts for
the Nora Branch Renovation Project

Date: May 20, 2024

IndyPL and the design team completed a detailed review of the FF&E quotes. As anticipated no vendor submitted a quote with all the items. The detailed review of the FF&E bids included consideration of approved product substitutions, manufacturer discounts, and governmental quantity purchasing agreements.

Commercial Office Environments is an Indianapolis company that is a Certified WBE. They have the knowledge, experience, and resources to satisfactorily complete the work as described in the documents. They have recently provided items for the Fort Ben and Glendale projects. Manufacturers of the FF&E to be provided include JSI, TMC, and Haworth.

RJE Business Interiors is an Indianapolis company with the knowledge, experience, and resources to satisfactorily complete the work as described in the documents. They have recently provided items for Central Library and the Library Services Center. Manufacturers of the FF&E to be provided by **RJE Business Interiors** include Arcadia, Colecraft, ERG, and KI.

Officeworks Services LLC is an Indiana company that is a Certified MBE. They have the knowledge, experience, and resources to satisfactorily complete the work as described in the documents. They have recently provided items for the Fort Ben and Glendale projects. Manufacturers of the FF&E to be provided include Herman Miller and Naughtone.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC §4-13-18 including contractor's drug testing of employees.



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 22-2024

APPROVAL TO AWARD FIXTURES, FURNITURE, AND EQUIPMENT CONTRACTS FOR THE NORA BRANCH RENOVATION PROJECT

MAY 20, 2024

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the Strategic Plan of IndyPL; and

WHEREAS, IndyPL and the design team, consisting of the architect, Luminaut with Four Point Design, have prepared specifications for the fixtures, furniture and equipment required for the Nora Branch Renovation Project; and

WHEREAS, IndyPL and the architect, have solicited open, public, and competitive quotes for the fixtures, furniture, and equipment required for the Nora Branch Renovation Project; and

WHEREAS, IndyPL received responsible and responsive quotes pursuant to IC §36-1-12-4.7 from three (3) Vendors; and

WHEREAS, based on the review of the quotes, IndyPL and the design team have determined a combination of results in the most advantageous pricing for IndyPL, and recommends awarding contracts to the following vendors; and

WHEREAS, based on the review of the quotes, IndyPL and the design team have determined **Commercial Office Environments**, Indianapolis, Indiana is the lowest, responsible, and responsive quoter for JSI,TMC, and Haworth manufactured items and recommends IndyPL award the contract to **Commercial Office Environments** for a total cost of Nine Thousand Two Hundred Ninety-six Dollars and Twenty-eight Cents (\$9,296.28); and

RESOLUTION 22-2024
(Continued)

**APPROVAL TO AWARD FIXTURES, FURNITURE, AND EQUIPMENT
CONTRACTS FOR THE
NORA BRANCH RENOVATION PROJECT**

MAY 20, 2024

WHEREAS, based on the review of the quotes, IndyPL and the design team have determined **Officeworks Services LLC**, Fishers, Indiana is the lowest, responsible, and responsive quoter for Herman Miller and Naughtone manufactured items and recommends IndyPL award the contract to **Officeworks Services LLC** for a total cost of One Hundred Thirteen Thousand Four Hundred Fifty-six Dollars and Eleven Cents (\$113,456.11); and

WHEREAS, based on the review of the quotes, IndyPL and the design team have determined **RJE Business Interiors**, Indianapolis, Indiana is the lowest, responsible, and responsive quoter for Arcadia, Colecraft, ERG, and KI manufactured items and recommends IndyPL award the contract to **RJE Business Interiors** for a total cost Two Hundred Thirty-two Thousand Eight Hundred Five Dollars and Forty-five Cents (\$232,805.45); and

IT IS THEREFORE RESOLVED the Nora Branch Renovation Project Fixtures, Furniture and Equipment Project, as quoted, is approved and authorizes the Chief Executive Officer (“CEO”) to execute contracts with the selected Vendors and to acquire the specified fixtures, furniture, and equipment. The contract amount with **Commercial Office Environments** will be for a total cost of Nine Thousand Two Hundred Ninety-six Dollars and Twenty-eight Cents (\$9,296.28); and the contract amount with **Officeworks Services LLC** will be for a total cost of One Hundred Thirteen Thousand Four Hundred Fifty-six Dollars and Eleven Cents (\$113,456.11); and contract amount with **RJE Business Interiors** will be for a total cost Two Hundred Thirty-two Thousand Eight Hundred Five Dollars and Forty-five Cents (\$232,805.45). The contracts will be based upon such terms described in Invitation to Quote Documents dated April 10, 2024, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel, and such contracts execution and delivery effected be, and hereby is, confirmed and approved.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

8a

RESOLUTION 22-2024
(Continued)

APPROVAL TO AWARD FIXTURES, FURNITURE, AND EQUIPMENT
CONTRACTS FOR THE
NORA BRANCH RENOVATION PROJECT

MAY 20, 2024

AYE

NAY

Adopted this 20th day of May 2024.

ATTEST: _____
Secretary of the Board



Board Action Request

8b

To: IndyPL Board **Meeting Date:** May 20, 2024

From: Facilities Committee **Approved by**
The Library Board:
Effective Date:

Subject: Resolution 23-2024
Approval to Award Fixtures, Furniture, and Equipment Contracts for the Pike Branch Renovation Project

Recommendation:

The IndyPL Board Facilities Committee recommends Board approval of the attached action (Resolution 23–2024) approval to award Fixtures, Furniture, and Equipment contracts for the Pike Branch Renovation Project to three (3) vendors, **Commercial Office Environments**, Indianapolis, Indiana for \$267,986.86, **RJE Business Interiors**, Indianapolis, Indiana for \$20,671.28, and **Officeworks Services LLC**, Fishers, Indiana for \$83,792.75.

Strategic/Fiscal Impact:

The total award amount is \$372,450.89 and is within the budget of \$415,000. The work will be funded by the Project Bond Funds (Funds 485 and 489).

DEI Impact:

Commercial Office Environments is a City-certified WBE vendor with a contract value representing 71.9% of the total award amount.

Officeworks Services LLC is a City-certified MBE vendor with a contract value representing 22.5% of the total award amount.

RJE Business Interiors is not a City-certified vendor and is sub-contracting with four (4) City-certified vendors (A.G. Mass (WBE), Office Pals (MBE), Allied Solutions (VBE), and Seven Points (DOBE)) whose cumulative contract value is approximately 1.0% of the total award amount.

Cumulatively, XBE utilization for the total award is MBE 22.9%, WBE 72.4%, VBE 0.1%, DOBE 0.05%

Board Action Request

RE: Facilities Committee, Item 8b
Resolution 23-2024 Approval to Award Fixtures, Furniture, and Equipment Contracts for
the Pike Branch Renovation Project

Date: May 20, 2024

Background:

The invitation to quote documents were prepared by IndyPL, Luminaut, and Four Point Design to procure, provide and install the fixtures, furniture, and library equipment (“FF&E”) for the renovated facility. The documents were structured to allow for a detailed line-item evaluation of the quotes to award contracts to multiple vendors to achieve the best value for IndyPL.

The Project was quoted and will be completed using the requirements of the Public Works Statute IC §36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The documents were issued to interest vendors and posted on our webpage on April 10, 2024.

IndyPL staff used our database to identify vendors and the Invitation to Quote was emailed directly to these vendors and business development contacts:

Certification	Vendor
	Agati
	Business Furniture
WBE	Binford Group KI
	Krueger International
	Bradford Systems Spacesaver
	Circle Office Supplies
WBE	Commercial Office Environments
	DECO Associates - Estey/Tennsco
	Educational Furniture
WBE	Fineline Furniture
	Fleming Furniture Group
	Fluid Libraries - Palmieri Products
	Indoff
	Kentwood Office Furniture
	KMA
	KPC Architectural Products - Estey/Tennsco
	Library Bureau
	Office 360
MBE	Office Works
	PC & A Business Environments
	RDS Office Furniture
	RH Contract

Board Action Request

RE: Facilities Committee, Item 8b
Resolution 23-2024 Approval to Award Fixtures, Furniture, and Equipment Contracts for
the Pike Branch Renovation Project

Date: May 20, 2024

	RJE
WBE	Solutions + Design
	Office of Minority and Women Business Development
	Indy Black Chamber of Commerce
	State Minority and Women Business Enterprises
	Great Lakes Women's Business Council
	Indy Chamber of Commerce
	National Association of Women Business Owners
	Mid-States Minority Suppliers
	Construct Connect
	Dodge Data and Analytics

Four (4) sealed line-item quotes were received by the deadline of 3:00 pm EDT on May 1, 2024. Using a TEAMS virtual meeting, the quotes were opened and read aloud publicly. A tabulation of the quotes is included below.

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 23-2024 Approval to Award Fixtures, Furniture, and Equipment Contracts for the Pike Branch Renovation Project

Date: May 20, 2024

Line Item	Vendor			
	Fleming	COE	RJE	OfficeWorks
Herman Miller				\$ 71,728.58
Arcadia	\$ 12,951.52	\$ 12,945.72	\$ 12,043.78	
Colecraft	\$125,772.28	\$118,543.50	\$119,698.36	
Furniture Lab	\$ 32,078.01	\$ 28,637.10	\$ 29,415.98	
HPFI	\$ 9,095.75	\$ 8,515.12	\$ 8,773.04	
KI	\$ 99,367.91	\$ 91,610.15	\$ 93,377.00	
Southpaw	\$ 1,499.58	\$ 1,833.29	\$ 1,301.15	
TMC	\$ 7,828.80	\$ 7,334.81	\$ 7,326.35	
Uline	\$ 657.97	\$ 594.99	\$ 661.88	
Haworth		\$ 20,086.00		
Naughtone				\$ 12,064.17
Sub-total		\$267,986.86	\$ 20,671.28	\$ 83,792.75
Total				\$ 372,450.89
Vendor Quote Sheet	Yes	Yes	Yes	Yes
Non-Collusion Affidavit	Yes	Yes	Yes	Yes
E-Verify Affidavit	Yes	Yes	Yes	Yes
Utilization Goals Plan	Yes	Yes	Yes	Yes
Unit Cost Schedule	Yes	Yes	Yes	Yes
Vendor XBE Status		WBE		MBE
Drug Testing Program	Yes	Yes	Yes	Yes
Self-Perform	90%	100%	81% (1)	100%
Proposed MBE Utilization	10%		8%	100%
Proposed WBE Utilization		100%	8%	
Proposed VBE Utilization			2%	
Proposed DOBE Utilization			1%	

(1) Propose to subcontract installation services to achieve utilization goals.

Board Action Request

RE: Facilities Committee, Item 8b
Resolution 23-2024 Approval to Award Fixtures, Furniture, and Equipment Contracts for
the Pike Branch Renovation Project

Date: May 20, 2024

IndyPL and the design team completed a detailed review of the FF&E quotes. As anticipated no vendor submitted a quote with all the items. The detailed review of the FF&E bids included consideration of approved product substitutions, manufacturer discounts, and governmental quantity purchasing agreements.

Commercial Office Environments is an Indianapolis company that is a Certified WBE. They have the knowledge, experience, and resources to satisfactorily complete the work as described in the documents. They have recently provided items for the Fort Ben and Glendale projects. Manufacturers of the FF&E to be provided include Colecraft, Furniture Lab, HPFI, KI, Uline, and Haworth.

RJE Business Interiors is an Indianapolis company and they have the knowledge, experience, and resources to satisfactorily complete the work as described in the documents. They have recently provided items for Central Library and the Library Services Center. Manufacturers of the FF&E to be provided by **RJE Business Interiors** include Arcadia, Southpaw, and TMC.

Officeworks Services LLC is an Indiana company that is a Certified MBE. They have the knowledge, experience, and resources to satisfactorily complete the work as described in the documents. They have recently provided items for the Fort Ben and Glendale projects. Manufacturers of the FF&E to be provided include Herman Miller and Naughtone.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC §4-13-18 including contractor's drug testing of employees.



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 23-2024

APPROVAL TO AWARD FIXTURES, FURNITURE, AND EQUIPMENT CONTRACTS FOR THE PIKE BRANCH RENOVATION PROJECT

MAY 20, 2024

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the Strategic Plan of IndyPL; and

WHEREAS, IndyPL and the design team, consisting of the architect, Luminaut with Four Point Design, have prepared specifications for the fixtures, furniture and equipment required for the Pike Branch Renovation Project; and

WHEREAS, IndyPL and the architect, have solicited open, public, and competitive quotes for the fixtures, furniture, and equipment required for the Pike Branch Renovation Project; and

WHEREAS, IndyPL received responsible and responsive quotes pursuant to IC §36-1-12-4.7 from four (4) Vendors; and

WHEREAS, based on the review of the quotes, IndyPL and the design team have determined a combination of results in the most advantageous pricing for IndyPL, and recommends awarding contracts to the following vendors; and

WHEREAS, based on the review of the quotes, IndyPL and the design team have determined **Commercial Office Environments**, Indianapolis, Indiana is the lowest, responsible, and responsive quoter for Colecraft, Furniture Lab, HPFI, KI, Uline, and Haworth manufactured items and recommends IndyPL award the contract to **Commercial Office Environments** for a total cost of Two Hundred Sixty-seven Thousand Nine Hundred Eighty-six Dollars and eighty-six Cents (\$267,986.86); and

RESOLUTION 23-2024
(Continued)

APPROVAL TO AWARD FIXTURES, FURNITURE, AND EQUIPMENT
CONTRACTS FOR THE
PIKE BRANCH RENOVATION PROJECT

MAY 20, 2024

WHEREAS, based on the review of the quotes, IndyPL and the design team have determined **Officeworks Services LLC**, Fishers, Indiana is the lowest, responsible, and responsive quoter for Herman Miller and Naughtone manufactured items and recommends IndyPL award the contract to **Officeworks Services LLC** for a total cost of Eighty-three Thousand Seven Hundred Ninety-two Dollars and Seventy-five Cents (\$83,792.75); and

WHEREAS, based on the review of the quotes, IndyPL and the design team have determined **RJE Business Interiors**, Indianapolis, Indiana is the lowest, responsible, and responsive quoter for Arcadia, Southpaw, and TMC manufactured items and recommends IndyPL award the contract to **RJE Business Interiors** for a total cost Twenty Thousand Six Hundred Seventy-one Dollars and Twenty-eight Cents (\$20,671.28); and

IT IS THEREFORE RESOLVED the Pike Branch Renovation Project Fixtures, Furniture and Equipment Project, as quoted, is approved and authorizes the Chief Executive Officer ("CEO") to execute contracts with the selected Vendors and to acquire the specified fixtures, furniture, and equipment. The contract amount with **Commercial Office Environments** will be for a total cost of Two Hundred Sixty-seven Thousand Nine Hundred Eighty-six Dollars and eighty-six Cents (\$267,986.86); and the contract amount with **Officeworks Services LLC** will be for a total cost of Eighty-three Thousand Seven Hundred Ninety-two Dollars and Seventy-five Cents (\$83,792.75); and contract amount with **RJE Business Interiors** will be for a total cost Twenty Thousand Six Hundred Seventy-one Dollars and Twenty-eight Cents (\$20,671.28). The contracts will be based upon such terms described in Invitation to Quote Documents dated April 10, 2024, and as the CEO deems necessary or advisable based on the recommendations of IndyPL's legal counsel, and such contracts execution and delivery effected be, and hereby is, confirmed and approved.

RESOLUTION 23-2024
(Continued)

APPROVAL TO AWARD FIXTURES, FURNITURE, AND EQUIPMENT
CONTRACTS FOR THE
PIKE BRANCH RENOVATION PROJECT

MAY 20, 2024

AYE

NAY

Adopted this 20th day of May 2024.

ATTEST: _____
Secretary of the Board



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 5/20/24
From: The Indianapolis Public Library Foundation
Subject: May 2024 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

The Library Foundation was proud to support the May Breakfast. Congratulations to the Staff Association on an excellent event!

During the Library Foundation's May 14 annual meeting, we elected new officers: Brad Holtz, Chair; Keri Jeter Lewis, Vice Chair; Amparo de la Peña, Secretary; Berthran Ugeh, Treasurer; Angela Mager, Immediate Past Chair.

Many thanks to all Library Trustees who attended our annual reception and helped us honor major supporters. Ann Dettwiler and Mauvene Borton received ceremonial Library Gold Cards. Chuck Cooper and Florrie Binford Cooper received our highest honor, the Luminary Award, for their longtime support.

Donors

We thank the 148 donors who made gifts last month. The following are our top corporate and foundation donors: Blue & Co.; First Merchants Bank; Indy Star; Ritz Charles Inc.; and Salesforce. Please join us in thanking them.

Program Support

This month, we are proud to provide more than \$250,000 to the Library. Examples of major initiatives supported include Summer Reading Program, Seed Library, Adult Art Programs, Concert Series and Preschool Packaged Programs.



Board Action Request

10a

To: IMCPL Board

Meeting Date: May 20, 2024

From: Gregory Hill, CEO

**Approved by the
Library Board:**

Effective Date: May 20, 2024

Subject: Finances, Personnel and Travel Resolution 24-2024

Recommendation: Approve Finances, Personnel and Travel Resolution 24-2024

Background: The Finances, Personnel and Travel Resolution 24-2024 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2024.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 24 - 2024**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of April 2024 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning Date Issued</u>	<u>Ending Date Issued</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant	4/15/2024	4/25/2024	82	\$ 380,548.79
Operating	EFT & Wires	4/1/2024	4/30/2024	12	\$ 432,198.95
Operating	EFT	4/16/2024	4/16/2024	54	\$ 918,472.77
	EFT	4/25/2024	4/25/2024	29	\$ 587,677.14
Fines	Warrant	4/16/2024	4/16/2024	1	\$ 14.99
Gift	Warrant	4/16/2024	4/25/2024	19	\$ 25,865.15
Gift	EFT-VOID	4/2/2024	4/2/2024	1	\$ (5,000.00)
Gift	EFT	4/2/2024	4/2/2024	1	\$ 5,000.00
	EFT	4/16/2024	4/16/2024	8	\$ 9,678.59
	EFT	4/25/2024	4/25/2024	14	\$ 305,533.92
Employee Payroll	Warrant	4/12/2024	4/26/2024	21	\$ 9,593.48
	Direct Deposit	4/12/2024	4/12/2024	591	\$ 686,604.46
	Direct Deposit	4/26/2024	4/26/2024	587	\$ 691,755.20
Payroll Taxes, Garnishments	Electronic Transfer	4/12/2024	4/26/2024		\$ 495,398.88

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2024 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Mr. Raymond J. Biederman

Ms. Hope C. Tribble

Dr. Patricia A. Payne

Dr. Khaula Murtadha

Dr. Eugene White

I have examined the within claims and certify they are accurate:

Dr. Luis A. Palacio

Mrs. Mary Rankin CPA
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

Type	Date	Reference	Amount	Description	Fund
EFT	04/01/2024	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	136,436.02	PERF	10126170 413300
EFT	04/01/2024	JOE KAUFIELD	171.20	FACILITY RENTAL REVENUE	10102004 362000
EFT	04/11/2024	FIDELITY INVESTMENTS	4,694.99	FIDELITY MUTUAL FUNDS W/H	80600000 227208
EFT	04/11/2024	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	AUL ANNUITY WITHHELD	80600000 227203
EFT	04/17/2024	INDIANA DEPARTMENT OF REVENUE	1,208.80	SALES TAX PAYABLE	81400000 227400
EFT	04/17/2024	GERI LOUIS	64.20	FACILITY RTL REV - TAXABLE	10102023 362000
EFT	04/23/2024	ADP, INC.	6,433.13	PAYROLL SERVICES	10126170 439902
EFT	04/23/2024	ADP, INC.	2,246.46	PAYROLL SERVICES	10126170 439902
EFT	04/23/2024	ADP, INC.	937.86	PAYROLL SERVICES	10126170 439902
EFT	04/26/2024	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	AUL ANNUITY WITHHELD	80600000 227203
EFT	04/30/2024	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	137,319.92	PERF	10126170 413300
EFT	04/30/2024	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	137,770.37	PERF	10126170 413300
CHECK	04/15/2024	STERLING INFOSYSTEMS INC	186.00	RECRUITMENT EXPENSES	10102026 439906
CHECK	04/16/2024	ADAM PARSONS	147.90	DEPARTMENT OFFICE SUPPLIES	10126180 421700
CHECK	04/16/2024	INDIANAPOLIS POWER & LIGHT COMPANY	18,566.35	ELECTRICITY	10104180 435100
CHECK	04/16/2024	ALLEN IRRIGATION COMPANY, INC.	375.00	REP & MAINT-STRUCTURE	10101180 436100
CHECK	04/16/2024	AMERICAN UNITED LIFE INSURANCE CO	2,761.41	GROUP LIFE INSURANCE	10126170 413600
CHECK	04/16/2024	ARAB TERMITE AND PEST CONTROL INC	1,815.00	PEST SERVICES	10101180 436103
CHECK	04/16/2024	ASI SIGNAGE INNOVATIONS	520.00	FACILITIES OFFICE SUPPLIES	10101180 421500
CHECK	04/16/2024	AT&T	1,900.62	DATA COMMUNICATIONS	10126110 432400
CHECK	04/16/2024	AT&T	3.91	DATA COMMUNICATIONS	10126110 432400
CHECK	04/16/2024	AT&T	590.70	DATA COMMUNICATIONS	10126110 432400
CHECK	04/16/2024	AT&T	11,065.28	DATA COMMUNICATIONS	10126110 432400
CHECK	04/16/2024	B&H FOTO & ELECTRONICS CORP	3,948.11	FACILITIES OFFICE SUPPLIES	10120180 421500
CHECK	04/16/2024	BETTER IMPACT USA IN	2,016.00	OTHER CONTRACTUAL SERVICES	10102026 439905
CHECK	04/16/2024	SIGNARAMA	333.00	OFFICE SUPPLIES - FAC/PURCH	48302003 421500
CHECK	04/16/2024	CHARITABLE ADVISORS	1,470.00	RECRUITMENT EXPENSES	10126170 439906
CHECK	04/16/2024	CHRISTIAN BOOK DISTRIBUTORS	193.51	BOOKS & MATERIALS	10126120 449000
CHECK	04/16/2024	CITIZENS ENERGY GROUP	9,006.31	NATURAL GAS, SEWAGE, WATER	10101180 435200
CHECK	04/16/2024	CITIZENS ENERGY GROUP	67,720.47	HEAT/STEAM	10101180 435300
CHECK	04/16/2024	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	5,731.36	NATURAL GAS	10101180 435200
CHECK	04/16/2024	DELL MARKETING LP.	29,961.00	IT OFFICE SUPPLIES	10126110 421500
CHECK	04/16/2024	DIVERSITY PRESS LLC	4,906.40	OFFICE SUPPLIES - FAC/PURCH	48302003 421500
CHECK	04/16/2024	FACILITY COMMISSIONING GROUP, INC	8,875.00	BUILDING	48302003 443500
CHECK	04/16/2024	FORCE TECHNOLOGY SOLUTIONS, LLC	737.00	REP & MAINT-EQUIPMENT	10101180 436200
CHECK	04/16/2024	INDIANAPOLIS STAR	281.54	PUBLICATION OF LEGAL NOTICES	10126130 433200
CHECK	04/16/2024	GOVERNMENT FINANCE OFFICERS ASSOCIATION	500.00	DUES & MEMBERSHIPS	10126130 439800
CHECK	04/16/2024	GREATER LAWRENCE CHAMBER OF COMMERCE	220.00	DUES & MEMBERSHIPS	10102023 439800
CHECK	04/16/2024	GUARDIAN	10,145.19	LONG TERM DISABILITY INSURANCE	10126170 413001
CHECK	04/16/2024	IMCPL STAFF ASSOCIATION	196.17	FRIEND'S PLEDGES	80600000 227227
CHECK	04/16/2024	INDIANAPOLIS RECORDER	1,237.19	EVENTS & PR	10126160 439907
CHECK	04/16/2024	INDY CURB APPEAL ASPHALT, INC	350.00	REP & MAINT-STRUCTURE	10103180 436100
CHECK	04/16/2024	INDY SHADES, INC.	105.00	REP & MAINT-STRUCTURE	10107180 436100
CHECK	04/16/2024	JACKSON SYSTEMS, LLC	1,257.00	REP & MAINT-HEATING & AIR	10128180 436201
CHECK	04/16/2024	JAGER PALAD	200.00	PROGRAMMING-JUV.	10101150 439911
CHECK	04/16/2024	JOHNSON CONTROLS FIRE PROTECTION, LP	1,290.57	REP & MAINT-EQUIPMENT	10101180 436200
CHECK	04/16/2024	KPC ARCHITECTURAL PRODUCTS, INC	406.00	CAPITAL - FURNITURE	48302003 445100
CHECK	04/16/2024	LEGALSHIELD	210.45	IDENTITY THEFT & LEGAL PROTECT	80600000 227216
CHECK	04/16/2024	LEVERUP FINANCIAL SOLUTIONS LLC	1,800.00	CONSULTING SERVICES	10126130 431500
CHECK	04/16/2024	LIBRARY IDEAS	5,149.43	BOOKS & MATERIALS	10126120 449000
CHECK	04/16/2024	MCKULA INC	1,900.00	OTHER CONTRACTUAL SERVICES	10126180 439905
CHECK	04/16/2024	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	29,113.88	MATERIALS CONTRACTUAL	10126120 439930
CHECK	04/16/2024	MULTI CULTURAL BOOKS AND VIDEO	7,794.00	BOOKS & MATERIALS	48226120 449000
CHECK	04/16/2024	NEW AQUA, LLC	223.09	REP & MAINT-HEATING & AIR	10101180 436201
CHECK	04/16/2024	PHOENIX PRESS	516.00	OUTSIDE PRINTING	10126160 433100
CHECK	04/16/2024	PLAYAWAY PRODUCTS LLC	4,017.74	BOOKS & MATERIALS	10126120 449000
CHECK	04/16/2024	REPROGRAPHIX, INC	282.14	OFFICE SUPPLIES - FAC/PURCH	48302003 421500
CHECK	04/16/2024	REPUBLIC WASTE SERVICES	7,810.17	TRASH REMOVAL	10101180 439600
CHECK	04/16/2024	B-IKE LLC	3,775.00	CONSULTING SERVICES	10126160 431500
CHECK	04/16/2024	SINGLEWIRE SOFTWARE, LLC	4,070.00	REP & MAINT-COMPUTERS	10126110 436203
CHECK	04/16/2024	SONDHI SOLUTIONS, LLC	2,237.10	COMPUTER SERVICES	10126110 439901
CHECK	04/16/2024	SOULFUL JOURNEYS OF WOMEN	1,650.00	PROGRAMMING	10101150 439910
CHECK	04/16/2024	STERICYCLE, INC.	4,966.44	OTHER CONTRACTUAL SERVICES	10104180 439905
CHECK	04/16/2024	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	8,024.72	FOUNDATION PROCEEDS	81200000 227502
CHECK	04/16/2024	VERTIV CORPORATION	9,626.80	REP & MAINT-HEATING & AIR	10126180 436201
CHECK	04/25/2024	ADTEC	1,195.00	CONSULTING SERVICES	10126110 431500

CHECK	04/25/2024	ALYCIA ROMAN	26.00	REPLACEMENT CHECK FROM MAY 2023	
CHECK	04/25/2024	AT&T	590.70	DATA COMMUNICATIONS	10126110 432400
CHECK	04/25/2024	AT&T	11,057.04	DATA COMMUNICATIONS	10126110 432400
CHECK	04/25/2024	AT&T MOBILITY	758.05	DATA COMMUNICATIONS	10101401 432400
CHECK	04/25/2024	CHADWICK J. OFFUTT- GILLENWATER	800.00	PROGRAMMING-JUV.	10101150 439911
CHECK	04/25/2024	CITIZENS ENERGY GROUP	3,516.54	SEWAGE	10101180 435900
CHECK	04/25/2024	IMCPL - GILLIATTE - RETAINAGE - NOR	4,500.00	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
CHECK	04/25/2024	YOUNG ACTOR'S THEATRE	800.00	REPLACEMENT CHECKFROM JULY 2022	
CHECK	04/25/2024	IMCPL STAFF ASSOCIATION	129.57	REPLACEMENT CHECK FROM MARCH 2024	
CHECK	04/25/2024	INDIANA CHAMBER OF COMMERCE	2,000.00	DUES & MEMBERSHIPS	10126100 439800
CHECK	04/25/2024	INDIANA STATE LIBRARY	10,400.00	PLAC CARD PAYABLE	81500000 227501
CHECK	04/25/2024	JAGER PALAD	400.00	PROGRAMMING-JUV.	10101150 439911
CHECK	04/25/2024	JOSH SMART	800.00	PROGRAMMING-JUV.	10101150 439911
CHECK	04/25/2024	JULI WRIGHT	8.17	REPLACEMENT CHECKFROM AUGUST 2022	
CHECK	04/25/2024	KANOPY LLC	49,000.00	REPLACEMENT CHECK FROM MARCH 2024	
CHECK	04/25/2024	KRISTINA M. WORK	65.00	PROGRAMMING-JUV.	10101150 439911
CHECK	04/25/2024	LEVERUP FINANCIAL SOLUTIONS LLC	1,800.00	REPLACEMENT CHECK FROM MARCH 2024	
CHECK	04/25/2024	LINDSEY HEAD	250.00	REPLACEMENT CHECK FROM MARCH 2024	
CHECK	04/25/2024	MARY LUZADER	47.90	REPLACEMENT CHECK FROM JULY 2022	
CHECK	04/25/2024	MITINET, INC.	466.00	REPLACEMENT CHECK FROM JANUARY 2024	
CHECK	04/25/2024	B-IKE LLC	1,975.00	CONSULTING SERVICES	10126160 431500
CHECK	04/25/2024	RYAN JAMES DOWD	3,249.00	IN HOUSE CONFERENCE	10126170 432501
CHECK	04/25/2024	SARAH JANE BATT	99.00	REPLACEMENT CHECK FROM DECEMBER 2023	
CHECK	04/25/2024	SCHOOLS, HEALTH & LIBRARIES BROADBAND COALITION	1,000.00	DUES & MEMBERSHIPS	10126110 439800
CHECK	04/25/2024	SHELBY GRAAM-PAVAN	33.16	REPLACEMENT CHECK FROM DECEMBER 2021	
CHECK	04/25/2024	SHELLEY FRANCO	1,050.00	PROGRAMMING-JUV.	10101150 439911
CHECK	04/25/2024	STERICYCLE, INC.	1,244.46	OTHER CONTRACTUAL SERVICES	10104180 439905
CHECK	04/25/2024	THE INDIANA STATE LIBRARY FOUNDATION, INC.	1,102.25	REPLACEMENT CHECK FROM DEC 2022& FEB 2024	
EFT	04/16/2024	TRANSACTION NETWORK SERVICES INC.	336.60	BANK FEES/CREDIT CARD FEES	22600000 439904
EFT	04/16/2024	AFSCME COUNCIL IKOC 962	5,217.69	UNION DUES	80600000 227223
EFT	04/16/2024	ALSCO	802.45	CLEANING & SANITATION	10101180 422310
EFT	04/16/2024	ANTHEM INSURANCE COMPANIES, INC	375,500.00	MEDICAL & DENTAL INSURANCE	70126170 413500
EFT	04/16/2024	AUSTIN BOOK SALES	591.04	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	BAKER & TAYLOR	57.04	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	BAKER & TAYLOR	22,331.31	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	BAKER & TAYLOR	5.01	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	BAKER & TAYLOR	50,874.94	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	BAKER & TAYLOR	12,474.93	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	BAKER TILLY VIRCHOW KRAUSE, LLP	3,852.62	CONSULTING SERVICES	10126130 431500
EFT	04/16/2024	BLACKSTONE AUDIO INC	112.77	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	BRIGHT IDEAS IN BROAD RIPPLE	110.25	DEPARTMENT OFFICE SUPPLIES	10101150 421700
EFT	04/16/2024	BRODART COMPANY	355.39	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	1,125.54	CLEANING SERVICES	10101180 436110
EFT	04/16/2024	CDW GOVERNMENT, INC.	1,213.55	LIBRARY SUPPLIES	10126120 421600
EFT	04/16/2024	CENTRAL SECURITY & COMMUNICATIONS	4,125.00	REP & MAINT-EQUIPMENT	10129180 436200
EFT	04/16/2024	DEMCO, INC.	2,434.04	LIBRARY SUPPLIES	10126120 421600
EFT	04/16/2024	DYNAMARK GRAPHICS GROUP	671.60	OUTSIDE PRINTING	10126160 433100
EFT	04/16/2024	EBSCO INFORMATION SERVICES	27.46	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	ELIJS MECHANICAL & ELECTRICAL	13,082.50	REP & MAINT-HEATING & AIR	10101180 436201
EFT	04/16/2024	EMERY-PRATT COMPANY	1,695.00	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	ESSENTIAL ARCHITECTURAL SIGNS, INC	7,778.00	OFFICE SUPPLIES - FAC/PURCH	48302003 421500
EFT	04/16/2024	ETI PERFORMANCE IMPROVEMENT	2,395.00	CONSULTING SERVICES	10126110 431500
EFT	04/16/2024	FINELINE PRINTING GROUP	594.00	OUTSIDE PRINTING	10126160 433100
EFT	04/16/2024	FINK ROBERTS & PETRIE, INC	12,600.00	ENGINEERING & ARCHITECTURAL	22600000 431200
EFT	04/16/2024	FULLER ENGINEERING CO., LLC	491.25	REP & MAINT-HEATING & AIR	10101180 436201
EFT	04/16/2024	GEYER FIRE PROTECTION, LLC	4,430.00	REP & MAINT-HEATING & AIR	10101180 436201
EFT	04/16/2024	IBJ CORPORATION	18.34	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	INDIANA PLUMBING AND DRAIN LLC	2,147.00	PLUMBING	10101180 436102
EFT	04/16/2024	INGRAM LIBRARY SERVICES	16,212.05	BOOKS & MATERIALS	48526120 449000
EFT	04/16/2024	J&G CARPET PLUS	945.00	CLEANING SERVICES	10126180 436110
EFT	04/16/2024	MAIN EVENT SOUND & LIGHTING	6,407.80	OTHER CONTRACTUAL SERVICES	10126180 439905
EFT	04/16/2024	MIDWEST TAPE - PROCESSED DVDS	11,277.47	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	15,246.04	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	MIDWEST TAPE NON PROCESSED	22.48	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	38,069.20	BOOKS & MATERIALS	10126120 449000
EFT	04/16/2024	MIDWEST TAPE, LLC	19,767.35	MATERIALS CONTRACTUAL	10126120 439930
EFT	04/16/2024	MOUNTAIN GLACIER, LL	111.88	FACILITIES OFFICE SUPPLIES	10101180 421500
EFT	04/16/2024	OFFICEWORKS	7,984.10	NON CAPITAL FURNITURE & EQUIP	48302003 429001
EFT	04/16/2024	ORACLE ELEVATOR HOLDCO, INC.	3,350.00	ELEVATOR SERVICES	10101180 436104
EFT	04/16/2024	OVERDRIVE INC	181,192.85	MATERIALS CONTRACTUAL	10126120 439930
EFT	04/16/2024	PERFORMANCE VALIDATION, INC.	97.50	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	04/16/2024	PRINTING PARTNERS	550.00	OUTSIDE PRINTING	10102001 433100

EFT	04/16/2024	REGIONS BANK PURCHASING CARD	30,406.51	IT OFFICE SUPPLIES	10126110 421500
EFT	04/16/2024	RICHARD LOPEZ ELECTRICAL, LLC	27,286.24	ELECTRICAL	10128180 436101
EFT	04/16/2024	RICOH USA, INC. - 12882	406.35	OTHER CONTRACTUAL SERVICES	10126110 439905
EFT	04/16/2024	SCHMIDT ASSOCIATES, INC	8,185.36	CONSULTING SERVICES	48626180 431500
EFT	04/16/2024	AMERICAN UNITED LIFE INSURANCE CO	1,193.52	UNIVERSAL LIFE/VTL INSURANCE	80600000 227212
EFT	04/16/2024	STENZ MANAGEMENT COMPANY, INC	7,803.17	REP & MAINT-STRUCTURE	10129180 436100
EFT	04/16/2024	STUART'S ENTERPRISES LLC	733.47	OTHER CONTRACTUAL SERVICES	10126180 439905
EFT	04/16/2024	THE ETICA GROUP, INC	12,500.00	REP & MAINT-STRUCTURE	48626180 436100
EFT	04/16/2024	THE HARMON HOUSE L.L.C.	965.00	CONSULTING SERVICES	10126160 431500
EFT	04/16/2024	ULINE	309.11	LIBRARY SUPPLIES	10126120 421600
EFT	04/25/2024	ANTHEM INSURANCE COMPANIES, INC	375,500.00	MEDICAL & DENTAL INSURANCE	70126170 413500
EFT	04/25/2024	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	86,105.00	WORKER'S COMPENSATION	10126130 434100
EFT	04/25/2024	BAKER & TAYLOR	133.83	BOOKS & MATERIALS	10126120 449000
EFT	04/25/2024	BAKER & TAYLOR	5,061.45	BOOKS & MATERIALS	10126120 449000
EFT	04/25/2024	BAKER & TAYLOR	19,039.75	BOOKS & MATERIALS	10126120 449000
EFT	04/25/2024	CDW GOVERNMENT, INC.	214.62	IT OFFICE SUPPLIES	10126110 421500
EFT	04/25/2024	COMMUNITY HEALTH NETWORK	3,200.00	EMPLOYEE ASSISTANCE PROGRAM	10126170 413002
EFT	04/25/2024	CONNOR FINE PAINTING	1,880.00	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	04/25/2024	DRIESSEN WATER INC	318.46	FACILITIES OFFICE SUPPLIES	10127180 421500
EFT	04/25/2024	DENISON PARKING	7,154.92	OTHER CONTRACTUAL SERVICES	22600000 439905
EFT	04/25/2024	DYNAMARK GRAPHICS GROUP	3,608.38	OUTSIDE PRINTING	10126160 433100
EFT	04/25/2024	ELIUS MECHANICAL & ELECTRICAL	3,272.00	REP & MAINT-HEATING & AIR	10103180 436201
EFT	04/25/2024	FLEET CARE, INC.	132.00	REP & MAINT -AUTO	10126180 436202
EFT	04/25/2024	GLENDALE MALL	23,585.42	REAL ESTATE RENTAL	10102003 437300
EFT	04/25/2024	HEALTH & HOSPITALS CORP. OF MARION CNTY.	1,000.00	PROGRAMMING-JUV.	10101150 439911
EFT	04/25/2024	INDIANA PLUMBING AND DRAIN LLC	739.00	PLUMBING	10101180 436102
EFT	04/25/2024	INDIANAPOLIS ARMORED CAR, INC	4,180.96	OTHER CONTRACTUAL SERVICES	10126130 439905
EFT	04/25/2024	INNOVATIVE INTERFACES INCORPORATED	3,000.00	COMPUTER SERVICES	10126110 439901
EFT	04/25/2024	IRVINGTON PRESBYTERIAN CHURCH	1,008.33	REAL ESTATE RENTAL	10102004 437300
EFT	04/25/2024	MARKET STREET GROUP, INC	3,000.00	CONSULTING SERVICES	10126100 431500
EFT	04/25/2024	MIDWEST REMEDIATION, INC.	3,779.75	REP & MAINT-STRUCTURE	10115180 436100
EFT	04/25/2024	MOUNTAIN GLACIER, LL	70.93	FACILITIES OFFICE SUPPLIES	10126180 421500
EFT	04/25/2024	PATRICIA SANDERS	90.00	PROGRAMMING	10101150 439910
EFT	04/25/2024	RICHARD LOPEZ ELECTRICAL, LLC	11,263.72	ELECTRICAL	10101180 436101
EFT	04/25/2024	STAPLES	17,982.25	DEPARTMENT OFFICE SUPPLIES	10126170 421700
EFT	04/25/2024	STENZ MANAGEMENT COMPANY, INC	10,156.87	REP & MAINT-STRUCTURE	10101180 436100
EFT	04/25/2024	STUART'S ENTERPRISES LLC	1,589.50	OTHER CONTRACTUAL SERVICES	10126180 439905
EFT	04/25/2024	THE HARMON HOUSE L.L.C.	400.00	CONSULTING SERVICES	10126160 431500
EFT	04/25/2024	SAMANTHA PUREVICH	210.00	PROGRAMMING	10101150 439910
			Total	2,318,897.65	

Summary by Transaction Type:

Computer Check	380,548.79
EFT Check	1,938,348.86
Total Payments	2,318,897.65
Total Voided Items	-
Total listed	<u>\$ 2,318,897.65</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

Type	Date	Reference	Amount	Description	Fund
CHECK	04/16/2024	THOMAS LOHMAN	14.99	LOST ITEMS	10402029 351205

Total	<u>\$ 14.99</u>
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Summary by Transaction Type:

Computer Check	\$ 14.99
EFT Check	\$ -
Total Payments	<u>\$ 14.99</u>
Total Voided Items	<u>\$ -</u>
Total listed	<u>\$ 14.99</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

GIFT ACCOUNT

Type	Date	Reference	Amount	Description	Fund
CHECK	04/16/2024	ANDREW COPE	71.18	PROGRAMMING	80002017 439910
CHECK	04/16/2024	BETH MENG	75.00	PROGRAMMING	80001150 439910
CHECK	04/16/2024	BRANDI WINSTON	50.98	PROGRAMMING	80001401 439910
CHECK	04/16/2024	COOKIE DOUGH BOOKS	1,500.00	PROGRAMMING-JUV.	80001150 439911
CHECK	04/16/2024	ROBIN KELLEY	123.86	PROGRAMMING	80001401 439910
CHECK	04/16/2024	SARAH S WALKER	320.99	PROGRAMMING-JUV.	80002022 439911
CHECK	04/16/2024	SHAEL WEIDENBACH	100.00	PROGRAMMING-JUV.	80001150 439911
CHECK	04/25/2024	BETH MENG	150.00	PROGRAMMING	80001150 439910
CHECK	04/25/2024	CENTER FOR LEADERSHIP DEVELOPMENT	2,500.00	IN HOUSE CONFERENCE	80026100 432501
CHECK	04/25/2024	CHADWICK J. OFFUTT- GILLENWATER	250.00	PROGRAMMING-JUV.	80001150 439911
CHECK	04/25/2024	DAMITA JO HARVEY	475.00	PROGRAMMING-JUV.	80002003 439911
CHECK	04/25/2024	EMPLOYINDY	700.00	IN HOUSE CONFERENCE	80026100 432501
CHECK	04/25/2024	FORT BEN HARRISON (PETTY CASH)	49.50	PROGRAMMING	80002023 439910
CHECK	04/25/2024	INDIANA ASSOCIATION OF CHINESE AMERICANS	1,500.00	PROGRAMMING	80001150 439910
CHECK	04/25/2024	JENA MATTIX	273.30	PROGRAMMING	80002003 439910
CHECK	04/25/2024	MARY JO WYSS TREADWELL	250.00	PROGRAMMING-JUV.	80001150 439911
CHECK	04/25/2024	ROXY LAWRENCE	375.00	PROGRAMMING	80001401 439910
CHECK	04/25/2024	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	16,991.53	REFUNDS	80001150 459000
CHECK	04/25/2024	UNITED ART & EDUCATION	108.81	PROGRAMMING-JUV.	80001150 439911
VOID	04/02/2024	JAUQUAVIS COLEMAN	5,000.00	PROGRAMMING ADULT - CENTRAL	80001412 439912
EFT	04/02/2024	JAUQUAVIS COLEMAN	5,000.00	PROGRAMMING ADULT - CENTRAL	80001412 439912
EFT	04/16/2024	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,500.00	CONFERENCES	80002001 432500
EFT	04/16/2024	BAKER & TAYLOR	366.49	BOOKS & MATERIALS	80026120 449000
EFT	04/16/2024	CYNTHIA REINHARD	75.00	PROGRAMMING	80001150 439910
EFT	04/16/2024	INDPLS-MARION COUNTY PUBLIC LIBRARY	5,228.10	PROGRAMMING-JUV.	80001150 439911
EFT	04/16/2024	JULIA LOHLA	150.00	PROGRAMMING	80001150 439910
EFT	04/16/2024	LORALYNN E EADES	529.00	PROGRAMMING	80001150 439910
EFT	04/16/2024	MASANGE BIREGEYA	200.00	PROGRAMMING-JUV.	80001150 439910
EFT	04/16/2024	THE HARMON HOUSE L.L.C.	1,630.00	PROGRAMMING-JUV.	80001150 439911
EFT	04/25/2024	ARTS FOR LEARNING INDIANA	812.00	PROGRAMMING	80001150 439911
EFT	04/25/2024	CYNTHIA REINHARD	150.00	PROGRAMMING	80001150 439910
EFT	04/25/2024	DYNAMARK GRAPHICS GROUP	944.84	OUTSIDE PRINTING	80026160 433100
EFT	04/25/2024	EMILY ANN THOMPSON	375.00	PROGRAMMING	80001150 439910
EFT	04/25/2024	ESAYAS ZERAZION	200.00	PROGRAMMING	80001150 439910
EFT	04/25/2024	FINELINE PRINTING GROUP	127.00	PROGRAMMING-JUV.	80001150 439911
EFT	04/25/2024	INDPLS-MARION COUNTY PUBLIC LIBRARY	294,160.87	SALARIES APPOINTED STAFF	80001150 411000
EFT	04/25/2024	JEREMY SOUTH	1,200.00	PROGRAMMING-JUV.	80001150 439911
EFT	04/25/2024	JULIA LOHLA	150.00	PROGRAMMING	80001150 439910
EFT	04/25/2024	LORALYNN E EADES	379.00	PROGRAMMING	80001150 439910
EFT	04/25/2024	MASANGE BIREGEYA	400.00	PROGRAMMING	80001150 439910
EFT	04/25/2024	SILLY SAFARI SHOWS, INC	600.00	PROGRAMMING-JUV.	80002003 439911
EFT	04/25/2024	STAPLES	600.21	PROGRAMMING-JUV.	80001150 439911
EFT	04/25/2024	THE HARMON HOUSE L.L.C.	5,435.00	PROGRAMMING-JUV.	80026160 431500
		Total	351,077.66		

Summary by Transaction Type:

Computer Check	25,865.15
EFT Check	<u>320,212.51</u>
Total Payments	346,077.66
Total Voided Items	<u>5,000.00</u>
Total Listed	<u>\$ 351,077.66</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MAY 20, 2024
PERSONNEL ACTIONS
RESOLUTION 24-2024

NEW HIRES:

- Michaela Dwyer, Public Services Librarian, Garfield Park Branch, \$22.00 per hour, Effective: June 12, 2024

INTERNAL CHANGES:

- Kelsey Abernathy from Public Services Librarian, Pike Branch to Public Services Librarian, Fort Benjamin Harrison Branch, No Change in Pay, Effective: April 21, 2024
- Kue Meh from Library Assistant II, Part-Time, Fort Benjamin Harrison Branch to Library Assistant II, Full-Time, Fort Benjamin Harrison Branch, No Change in Pay, Effective: May 5, 2024
- Thomas Myers from Page, Warren Branch, \$15.60 per hour to Library Assistant II, Warren Branch, \$16.38 per hour, Effective: April 21, 2024
- Anna McCasland from Library Assistant II, Full-Time, Fort Benjamin Harrison Branch to Library Assistant II, Part-Time, Fort Benjamin Harrison Branch, No Change in Pay, Effective: May 5, 2024

RE-HIRES:

- Lucy Deetz, Page, Fort Benjamin Harrison Branch, \$15.00 per hour, Effective: May 5, 2024

SEPARATION:

- Jordyn Phares, Page, Irvington Branch, 1 year and 1 months, Effective: May 3, 2024
- Juli Wright, Computer Assistant II, Garfield Park Branch, 12 years and 11 months, Effective: May 4, 2024
- Kara Heady, Hourly Public Services Associate I, The Learning Curve, 7 months, Effective: April 15, 2024
- Kevoni Thomas, Technology Learning Specialist, Program Development Area, 1 year and 3 months, Effective: April 19, 2024
- Melissa Burlock, Hourly Public Services Associate I, Nora Branch, 10 months, Effective: January 1, 2024
- Nicole Matthias, Hourly Library Assistant II, Michigan Road Branch, 1 year and 3 months, Effective: April 23, 2024
- Shellie Rich Mansfield, Manager, The Learning Curve, The Learning Curve, 12 years and 9 months, Effective: July 6, 2024

INACTIVE:

- Jenna Wetnight, Page, Irvington Branch, Inactive: April 11, 2024

RE-ACTIVATE:

- Kimberly Willis, Page, Southport Branch, Reactivate: May 19, 2024
- Alysha Zemanek from Manager, Community Branch, East 38th Street Branch, \$27.60 per hour to Circulation Supervisor I, East 38th Street Branch, \$22.12 per hour, Reactivate: April 21, 2024

PAY ADJUSTMENT:

- Gregory Hill, Chief Executive Officer, Chief Executive Office, from \$89.00 per hour to \$96.15 per hour, Effective: May 12, 2024
- Bryanna Barnes, Public Services Associate II, Central Library Services Area, from \$19.15 per hour to \$22.00 per hour, Effective: September 3, 2023
- Bryanna Barnes, Public Services Associate II, Central Library Services Area, from \$22.00 per hour to \$19.91 per hour, Effective: April 7, 2024

RECLASSIFICATION:

- Haley Abel from Page, Beech Grove Branch, Pay Grade 1, \$15.60 per hour to Hourly Library Assistant II, Pay Grade 3, \$15.93 per hour, Effective: May 19, 2024
- Amber Powell from Computer Assistant II, Southport Branch, Pay Grade 4, \$16.56 per hour to Public Services Associate II, Southport Branch, Pay Grade 6, \$17.70 per hour, Effective: April 21, 2024

CORRECTION:

- On April 22, 2024 Personnel Actions under New Hires, Chantel Massey was reported as a New Hire. However, Chantel Massey will not be working for the Indianapolis Public Library after all and we ask that the action be disregarded.



CEO REPORT

May 20, 2024

SUMMARY

The Decatur branch participated in the district-wide STEAM fest, engaging attendees with magnetic engineering toys and magic tricks. At Franklin Road, the branch celebrated National Library Week by collecting patrons' feedback. InfoZone's Butler Lab Preschoolers worked on computer skills through sand art and maze activities. Michigan Road's Teen Advisory Group organized a Teen Egg Hunt, and Wayne held its 24th annual Teen Mystery Program with high engagement.

In April, several branches hosted gardening workshops, and the Summer Reading Program kicked off with a "Pets" theme. The program saw strong early registration numbers, with 1080 kids and 602 adults participating. The Día del Niño event at Central Library celebrated community children with literacy-focused activities and a performance by 123 Andrés, attracting 1,235 attendees.

Meanwhile, the Tech Learning Team's Northstar Digital Literacy program saw significant growth in users and assessments, highlighting increased engagement in digital skills learning.

The library's efforts and achievements were highlighted in various media outlets, showcasing events like the Summer Reading Program and Día del Niño. The library also recognized standout staff through the STAR Award program for exceptional service.

Key initiatives for the coming quarter include updating the behavioral policy, developing a business continuity plan, and implementing SharePoint sites for departments.

Gregory A. Hill, Sr., CEO
Indianapolis Public Library

Branch PROGRAM

This document details programming updates from The Indianapolis Public Library for April 2024. The report was curated by the Program Development Area (PDA) in partnership with system Branch Managers. Due to interest in the disability fair at Fort Ben in March, I have included additional information in the PDA Highlight section.

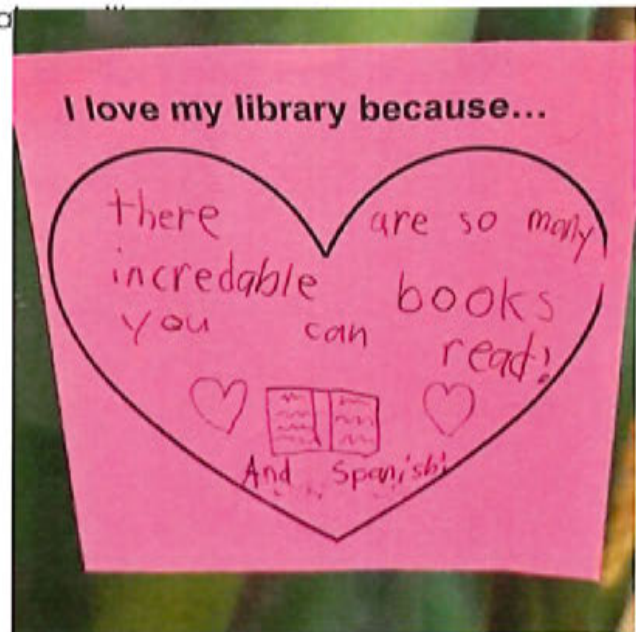
Branch Highlights

Decatur – Our children's librarian, Rachel Weasner, and our computer assistant, Constantine King, attended a district-wide STEAM fest for MSD Decatur Township on April 11. This is an annual event that morphed from the former district-wide art program. The event sees between 500-700 attendees every year. Rachel set up a magnetic engineering building toy for marbles and gears, and Constantine showed simple magic tricks and how they worked. (Rachel voluntarily conceded that the magic was much more popular.) *From Dorlene Smither, DEC Branch Manager*

Franklin Road – Franklin Road Children's Librarian Sarah Masson-Randall presented to 5 school-age groups in grades K-2 for Environmental Adventure Day at Southeast Way Park on April 18.

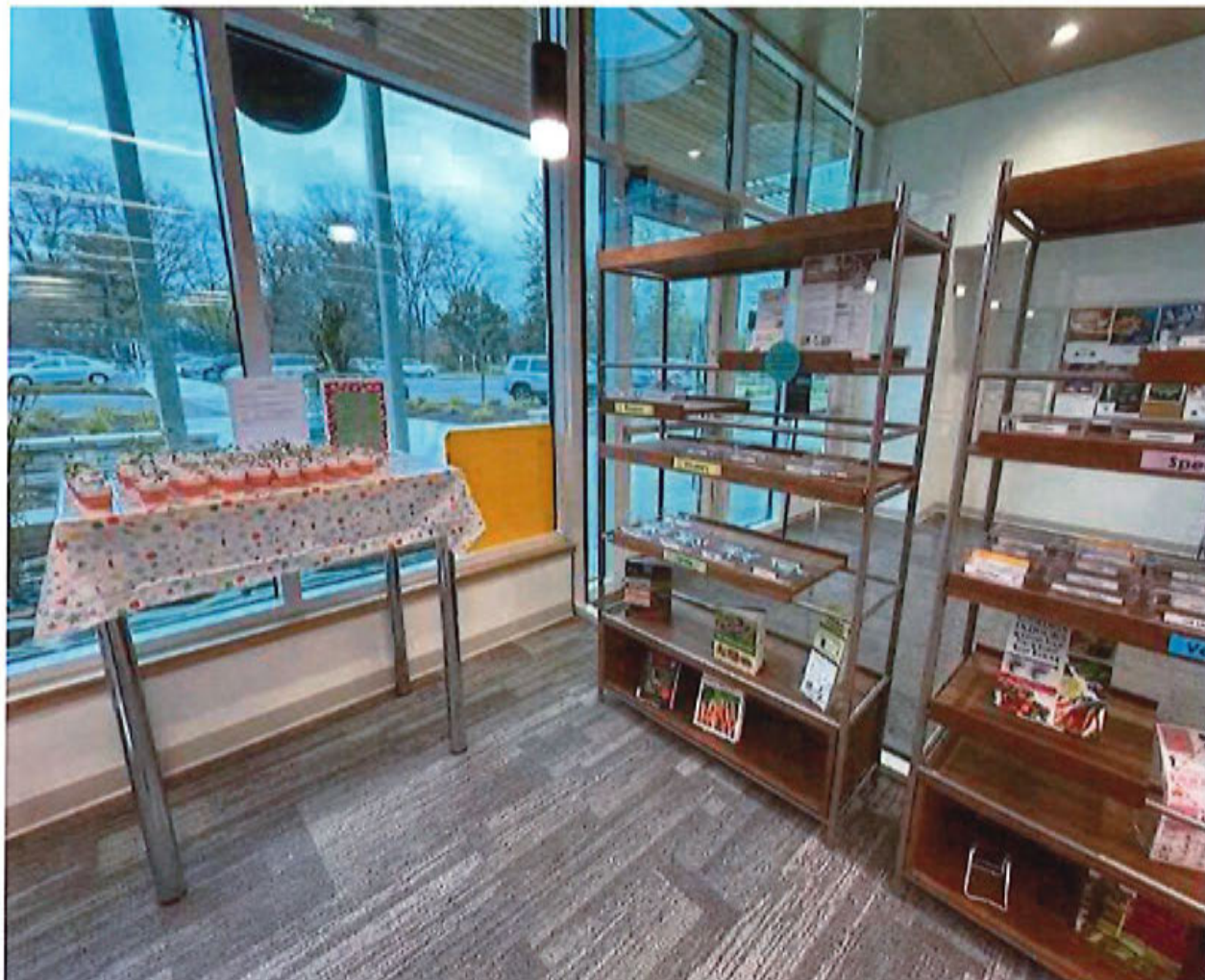
She read a book about plants, showed marigold seedlings in 3 stages of growth, and shared information about the seed library, a seed library, a packet of seeds and a seed journal for each class. Sarah also told the groups about the upcoming Summer Reading Program.

Franklin Road also celebrated National Library Week by asking patrons what they love about the library! *From Jill Wetnight, FRA Branch Manager*



A National Library Week card submitted by a patron of the Franklin Road library.

Glendale – Earlier in the month, a local gardener in the GLD community emailed me because he started too many cherry tomato seedlings, and if he didn't give them away, he would have to compost them. He loves our seed library and thought that our patrons might enjoy some of his free tomato seedlings. He brought in over 270 cherry tomatoes starting every few days over two weeks. We limited them to one per person, and they all happily went home with new families. *From Jena Mattix, GLD Branch Manager*



Cherry tomato seedlings grown and donated by a patron of the Glendale library are on display inside the branch. The shelves next to the donations feature Seed Library resources and materials about gardening.

InfoZone – This month, our Butler Lab Preschoolers started working on the computers again. We created sand art, and they learned how to use the big mouse. They also worked on learning the arrow keys by doing mazes on the computers. Several of our students who had trouble focusing on the computer using the mouse were so much more focused on the mazes. It was awesome to see them feel successful on the

computers and even help other students. *From Staci Terrell, INFO Branch Manager*

Michigan Road – On April 13, the Teen Advisory Group at Michigan Road led a Teen Egg Hunt program. They searched for eggs that had clues of books to find in the library. Sixteen people participated in the event. *From Denyce Malone, MIC Branch Manager*

Nora – Erin Murphy and Blake Tanner have attended on-site meetings at the renovated Nora branch. We are excited about the many new features and amenities! *From Erin Murphy, NOR Branch Manager*

Wayne – On Saturday, April 20, we held our 24th annual Teen Mystery Program. This program is held after-hours on one Saturday a year, usually during National Library Week, for ages 13-17. Staff from around the system either act as suspects in the program or help behind the scenes. Many also helped provide props for the evening, as did the Theater Department at Ben Davis High School.

The teens are fully engaged all evening long, talking/strategizing, looking through scenes/clues, asking suspects questions, and generally trying to figure out "whodunnit." We capped off the evening with pizza, drinks, and the unveiling of the guilty suspect.

From Melinda Mullican, WAY Branch Manager

West Perry – In April, flowers started to bloom in our native plant gardens, and we welcomed record attendance at our last two gardening groups. *From Lindsay Haddix, WPR Branch Manager*



Program Development Area (PDA)

Highlights Featured: Summer Reading

Our Summer Reading Program is kicking off once again for community kids and adults! Registration for both programs opened on May 1. This year, our theme is "Pets" and invites people in to read alongside their furry (or feathered or scaled, etc.) friends!

As of May 10, **1080, people** had registered for the kid's program, and 602 patrons had registered for the companion adults' program, which will feature prizes and encourage participants to track their reading over the summer.

Be sure to visit your local library for more information about the program. You can also learn more by browsing indypl.org/srp.

Juvenile Program Highlights

Día del Niño at Be My Neighbor Day took place on Saturday, April 27 at Central Library. First established in 2015, this event draws inspiration from the Mexican holiday "Day of the Child" by celebrating our community children. We encourage children and their families with an inspiring day of activities focused on the five best practices of literacy: reading, writing, talking, singing, and playing! **1,235 people** joined us for the special day.

Staff and volunteers led story times in English and Spanish, including a story time presented by board member Dr. Luis Palacio and his wife, Pilar Sánchez Mainar. Participants created crafts and enjoyed a concert by the Grammy-award winning duo 123 Andrés.

Thank you to our partners at WFYI for ensuring the event was a success for all (and of course for inviting Daniel Tiger in to meet the kids).



A girl browses free giveaway books in the Central Library Atrium during Día del Niño.



Christina Sanabria of 123 Andrés interacts with a child during their musical performance.

Adult Program Highlights

April is the perfect time to start a family garden, and The Indianapolis Public Library is here to help! In addition to providing a Seed Library at all library locations, we offered gardening workshops at select library locations in April.

Our Container Gardening workshop at East Washington taught community members the basics of prepping and caring for container plants from seed to harvest. We also hosted a Seed-Starting workshop at the Garfield Park branch to teach the best practices of preparing seeds to germinate and grow.

Tech Learning Team Highlights

Northstar Digital Literacy saw 63 unique users in April 2024 who completed a total of 112 hours of independent learning and took 102 assessments. Both the hours of independent learning and the number of assessments increased from March to April—about an 86% increase in hours of independent learning and a 60% increase in the number of assessments!

College Avenue had the highest number of unique users other than Central. As usual, Basic Computer Skills was the most popular topic this month, followed by Microsoft Word and Windows 10.

Disability Resource Fair: Program and Outcomes

The Disability Resource Fair was jointly hosted by the Fort Ben Library and the Lawrence Advisory Council on Disabilities, a partner through the City of Lawrence Mayor's Office. The event consisted of presenters at tables offering information about the resources and services they provide for individuals with disabilities. Presenters included The ARC of Indiana, Down Syndrome Indiana, Medicaid waiver-supported services, a financial advisor, and mental health professionals. This was also an opportunity to showcase the Fort Ben Branch's Autism Certification through IBCCES by having a table at the event to share information about what the certification means as well as services and programs offered for patrons with disabilities.

We had a total of 24 presenters and 82 attendees. Patron feedback was positive, with some attendees coming from outside the county to have the opportunity to connect with the resource opportunities presented. A patron commented that the Disability Resource Fair was well organized and reminded them of the annual autism fair that was previously held at the fairgrounds; this kind of event is something that has been lacking since COVID. The Disability Resource Fair made an impact on both

the general and local community, as well as the disabled community in the surrounding area, through increased awareness of the Fort Ben Branch's services, programs, and commitment to accessibility for all patrons. Attendees were able to connect with resources to assist them and their loved ones, both in terms of necessary services/assistance and improved quality of life. The attendance for this event, combined with the feedback from eventgoers, demonstrated the importance of this kind of program in Fort Ben and surrounding communities.



IndyPL in the Media

Welcome to our uplifting journey through our library's latest and greatest highlights! In this media summary, we're thrilled to share a collection of upbeat stories that showcase our community hub's vibrant and dynamic spirit. From heartwarming events to remarkable achievements, each link within this report is a testament to the positive impact our library is making.

Join us in celebrating the inspiring moments, connecting with the community, and embracing the joy that resonates within our library's walls. Let's dive into a world of optimism and discover the countless reasons why our library stands as a beacon of positivity and enthusiasm!

Press Release:

[Award-winning Author Tiffany D. Jackson Coming to Central Library on April 30 for a Talk and Q&A Session](#)

[The Indianapolis Public Library Appoints Alexis Hunt Manager of the Center for Black Literature and Culture](#)

[Families are invited to celebrate Día del Niño at Be My Neighbor Day at Central Library](#)

Selection of IndyPL news

[Summer Reading Program for Central Indiana students - FOX 59](#)

[Indianapolis Public Library sets city goal for summer reading - WISH TV 8](#)
[IndyPL celebrates Día del Niño this weekend - Indianapolis Recorder](#)

[Indianapolis Public Library honors Día del Niño with Be My Neighbor Day - WISH-TV](#)

[Celebrate Día Del Niño at The Indianapolis Public Library | Fox 59](#)

[Matthew Ball, the Boogie Woogie Kid, will be featured in the Indianapolis Public Library's ongoing Circulating Sound Concert Series on Sunday, May 12 - The Weekly View](#)

[Indy Now Book Club talks about Travel-themed books.](#) - Indy Now Fox 59

[Indianapolis officials provide free gun locks after record year of accidental shootings.](#) - WTHR 13

['I want to make sure my kids are safe': Gun lock giveaway aims to prevent accidental shootings.](#) - WRTV 6

[Holy Sith! Star Wars, Free Comic Book Day are Saturday. These Indy stores have you covered](#) - Indy Star

[Acceso Total: \(Día del Niño\) entrevista con Monica Taboada de la Biblioteca de Indianapolis](#) - Telemundo

[Indy Now Book Club - Día del Niño at Be My Neighbor Day with Indy Public Library 4/24/24](#) - Indy Now Fox 59

[IndyPL celebrates Día del Niño this weekend](#) - Indianapolis Recorder

[Author Tiffany D. Jackson at Central Library April 30](#) - Weekly View

[Charlie Ballantine / 123 Andrés](#) - WFYI

[Indianapolis Public Library honors Día del Niño with Be My Neighbor Day](#) - WISH-TV

[Celebrate Día Del Niño at The Indianapolis Public Library](#) - Fox 59

[The Indianapolis Public Library announces new manager for the Center for Black Literature and Culture](#) - Indy Recorder

[Fort Ben Library creates a space with special attention to people with autism](#) - WRTV

[No judgment, just tail wagging; Cute dogs encourage reading at area libraries](#) - WRTV 6

[Beyond Books: 5 Perks of an Indianapolis Public Library Card](#) - Indianapolis Moms

[Beyond books: IndyPL branches out across neighborhoods](#) - Indianapolis Recorder

[Indy Now Book Club - Books on Building Community and the new Glendale Branch](#) - Indy Now Fox 59

[Glendale Library Grand Opening](#) - The Broad Ripple Gazette

[New Glendale Branch Library invites adventuring](#) - Nuvo



STAR Award Recognition

★ April Star Award Winners ★

★ **Patron Services** - Kat Hill (TCM) - "This past Sunday at InfoZone, we had a patron call needing help with some research. The patron was looking for a name that had never been used before. Not clear if it was for a baby or why they needed this name, but it was critical that it was completely unique. The patron proceeded to ask Kat to look up various versions of the name Louis Vuitton. Louise Vuittonionaire? Loui\$ Vitten? Blouis Vitone? Kat patiently asked the caller to spell each one and then searched online to see if there was a match. This continued for over 30 minutes. She even looked to ensure it was permissible to use a \$ in a legal name. I was truly impressed with her patience, kindness, and respect."

Also nominated: Makiyah Winkle, Fiora O'Meara, Leya Rosewood, Armstrong Theophile

★ **Peer Support** - Sergio Barreno (CEN) - "Sergio is very good at finding items from the pull list (which I or someone else can't find), especially when the books are not in the right place. He is very accurate in his work. "

Also nominated: Carrie Genovese, Andrew Cope, Lacy Strahan, Leya Rosewood, Marissa Cohen, Lorie Takacs, Vicki Banon, Theresa Coleman, Reid Delehanty, Jessica Rinker, Chris Hogsett, Erin Flemming, Isaiah Stevenson, Megan Beyers, Willie Biles, Sarah Hudson, Genira Newell

★ **Community Involvement** - Charlie Cain, David Dyer, Stephanie Flood, Kate Lietz, Liana Meeker, Ally Muterspaw, Mike Perkins, Michael Torres, Rachel Wood, Maggie Ward, Brad Johnson (CEN) - "The very popular Monument installation moved to Central last fall. This is a (big) little free library that needs constant attention.

Our volunteer team gives up their off-desk time to keep the installation stocked with books - in good weather and bad. This can be very physical labor, moving large boxes of book donations. While a "monumental" task for one person, the teamwork displayed by this group keeps the time and effort manageable. Many hands make light work! A special shout out to David Dyer and Michael Torres who moved an entire pallet of boxes themselves to the staging area because our usual storage space was being used for a program.

And a thank you to Maggie Ward and Brad Johnson for keeping us stocked with gift books. No one likes extra work added to their plates, but the spirit and willingness to help of this group are a shining example of teamwork and grace. Kudos to all! "

Also nominated: Bambi Pea

☆ **Page Excellence** - Jason McNeil (DEC) - "I would like to nominate Jason McNeil for a STAR award for steadfastness and resoluteness. He started working for the library in 2004, and from the beginning, he has been an excellent worker. He hardly ever misses work for any reason and is always willing to take extra hours. His speed and accuracy at shelving is phenomenal, and he is also able to find missing items from the lost and local missing lists that no one else can find. Paging is his superpower!"

Also nominated: No other nominations

☆ **Other Duties as Assigned** - Anna Lake (CEN) - "I have worked as a Page at Central for 13 years and have never worked for such a great Page Supervisor. Anna is super organized, trains very thoroughly, does our scheduling monthly with care (there are a lot of us...) organizes page meetings to make sure all concerns are addressed, and is very easy and fun to work with. Page supervisor is rather a hidden job but makes a huge difference in the appearance and function of the library. Volunteers doing the pick list have remarked that now they usually find most of the books they are looking for-not always been the case. With Anna's hiring of new pages, the books are shelved in a timely manner and there has been time for shelf reading and keeping the shelves tidy. I'd love to see Anna recognized for her great job. "

Also nominated: Quentin Smith, Tony Scott

☆ **Volunteers and Partnerships** - Jeremy Hardman, Trevor Fisher, Kojo Turner (CEN) - "I would like to nominate three of our amazing security guards for a Star award. At closing time while doing a sweep of the building, security found an unresponsive patron on the fourth floor. Our security team of Kojo Turner, Trevor Fisher, and Jeremy Hardman got to the scene and assessed the situation. Very quickly they recognized that the patron had probably overdosed, and they instructed the control room to call EMS. Jeremy ran faster than anyone has ever run to get Narcan. Kojo administered one dose of Narcan, and he and Trevor were both talking to the patron the entire time, even though the patron was unresponsive. The patron was taking occasional agonal breaths, which occur shortly before death. After a few minutes, the patron was still unresponsive, so Kojo administered a second dose of Narcan. Soon after the second dose the patron responded and was able to sit up. By the time EMS arrived he was seated in a chair and, after being evaluated by EMS, he walked out of the building unaided. This patron was close to dying, but our security guards kept calm, worked as a team, and saved a person's life. They never gave up. That patron is alive because of the actions of these three heroes. "

Also nominated: No other nominations

★ **Committee's Choice** - Dameika Newell (HVL) – "Meika went above and beyond when we had the safety incident at HVL. She preempted a potentially violent situation and ensured the safety of staff and of all other patrons. We are so lucky to have Meika at Haughville ♥"

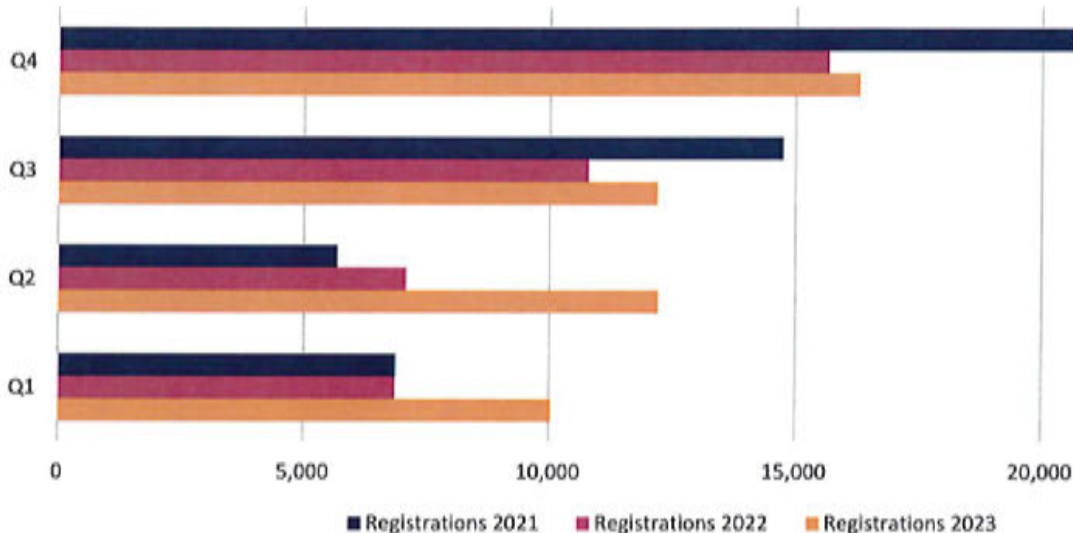
Library Card Registration

The data shows a steady increase in registrations over the years from 2021 to 2023. In the first quarter, registrations rose from 6,883 in 2021 to 6,877 in 2022 and then significantly to 10,046 in 2023. The second quarter also saw an upward trend, with registrations increasing from 5,680 in 2021 to 7,084 in 2022 and further to 12,211 in 2023.

In the third quarter, registrations peaked at 14,742 in 2021 but then slightly dropped to 10,793 in 2022. However, 2023 showed a recovery with 12,191 registrations. The fourth quarter continued this positive trend, with registrations reaching 20,692 in 2021, 15,672 in 2022, and 16,296 in 2023, indicating consistent growth in library engagement over the three years.

	Q1	Q2	Q3	Q4
Registrations 2021	6,883	5,680	14,742	20,692
Registrations 2022	6,877	7,084	10,793	15,672
Registrations 2023	10,046	12,211	12,191	16,296

Growth by Quarter





BUSINESS PRIORITIES

- Good Wage Initiative
- Climate Improvement Process Interpretation



ADDED PRIORITIES

- Annual Comprehensive Financial Report (ACFR)
- 2025 Department Head budget preparation
- Budget preparation for submission to DLGF



Staff Opportunities

- Webinars

Report Prepared By
Gregory A. Hill, Sr.
Indianapolis Public Library



GOALS FOR Q2

Behavioral Policy Update

Preparations continue for staff, board, and community engagement sessions to gather feedback to update the behavioral policy. John Helling, Chief Public Services Officer, is managing this project

Business Continuity Plan

The Business Continuity Plan is a strategic playbook designed to assist the Indianapolis Public Library in sustaining or swiftly restoring business operations amidst various disruptions, such as natural disasters, civic unrest, cyberattacks, or any other threats to business continuity. Adam Parsons, Chief Operational Services Officer, is managing the project.

SharePoint Department site

Work is continuing on implementing SharePoint web pages for all departments. The goal is to get two departments up and running by the end of the quarter. Shanika Heyward, Chief Innovation and Technology Officer, is managing this project.

10c Quarter 1 Statistical Report on Operations

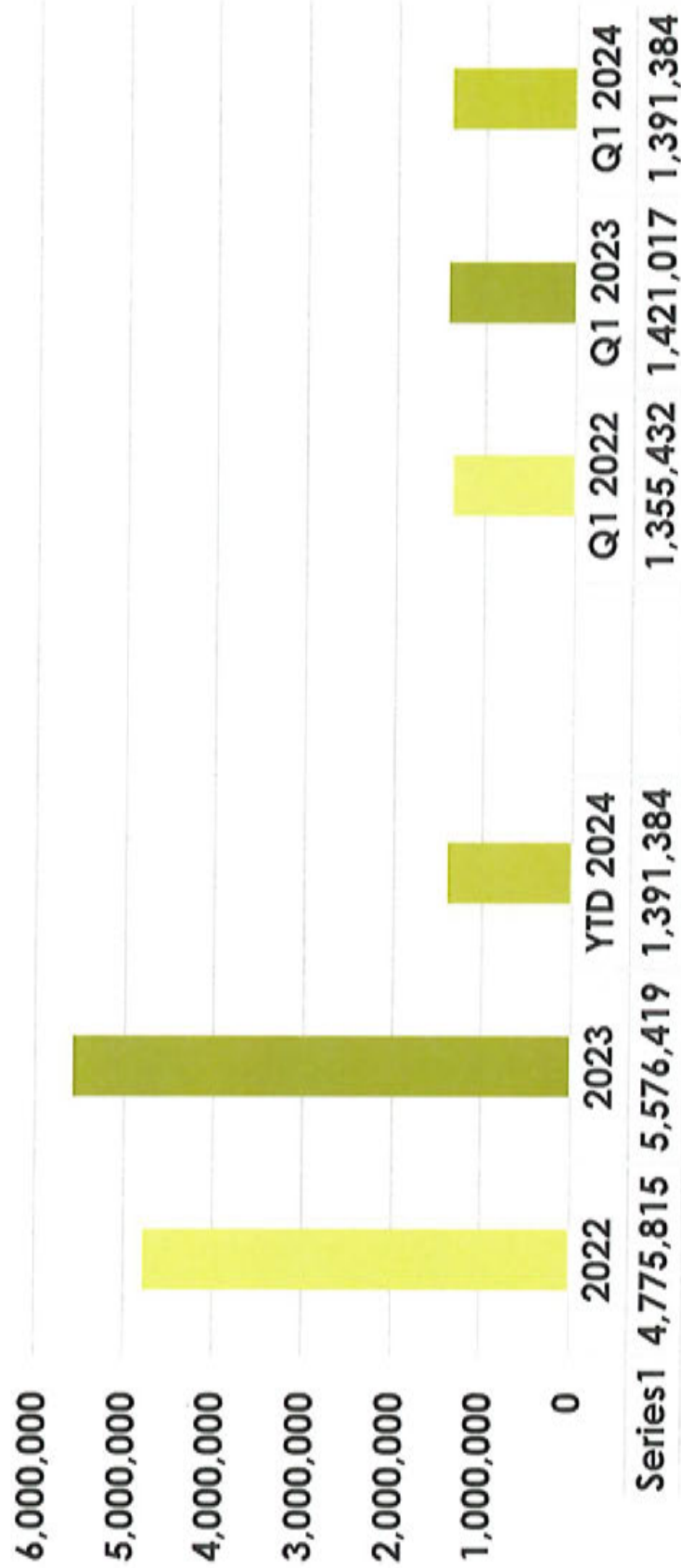


Library Operations Statistics Quarter 1 2024 - Highlights

Physical Circulation

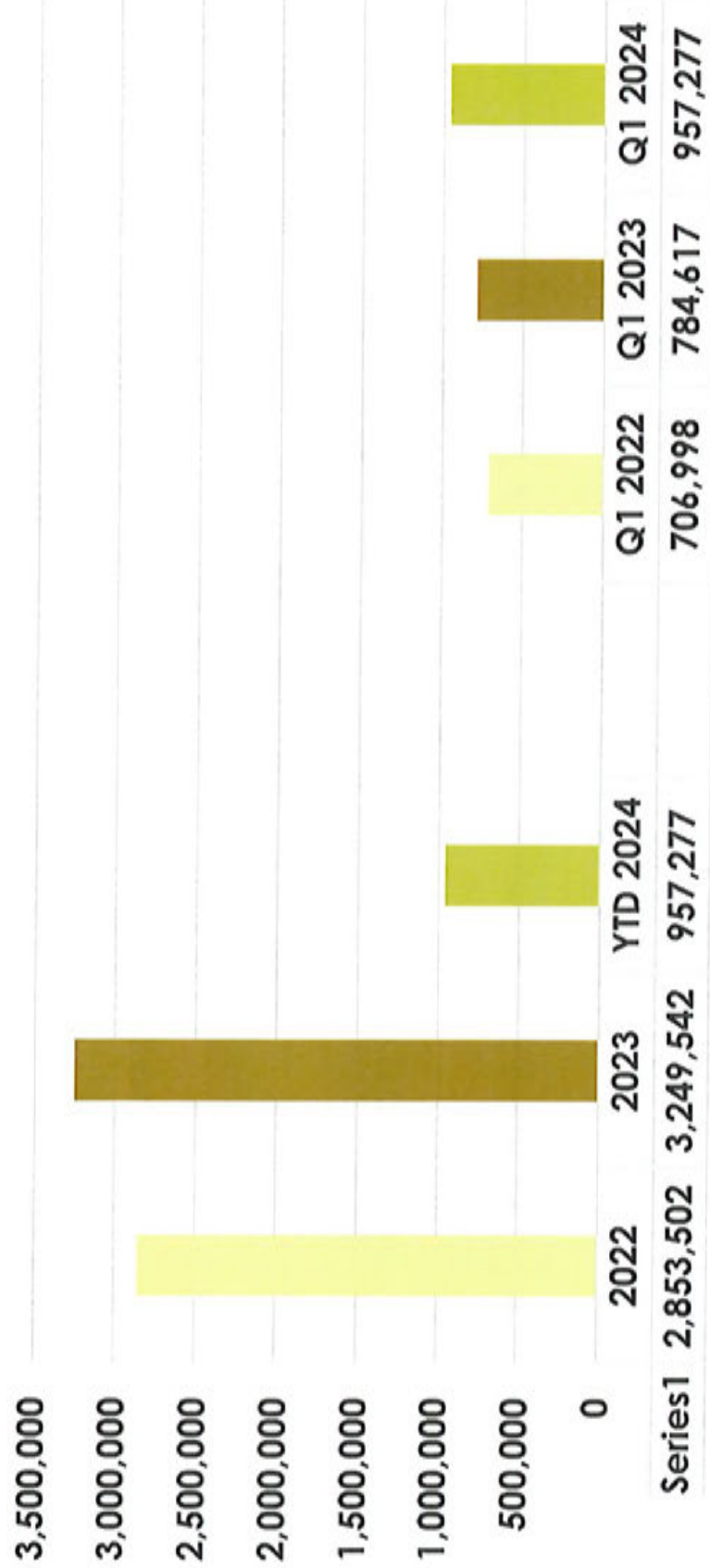
Circulation for IndyPL and Shared System Locations

2% decrease over Quarter 1 2023 due to the impact of Pike, Nora, and Glendale closures during Quarter 1.

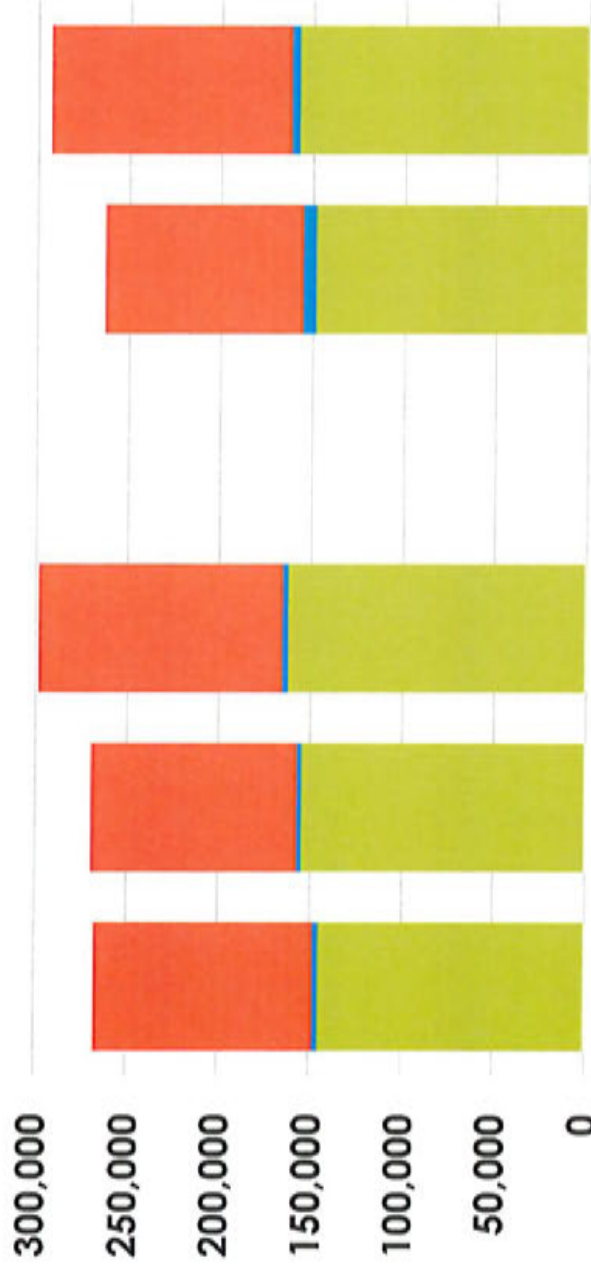


eCirc - Downloadable eBooks, eAudiobooks, and More Circulation for IndyPL and Shared System Locations

Database access continues to show an upward trend with a **22%** increase over Quarter 1 2023



Cardholder Statistics



55.4% of cardholders were active at end of Quarter 1.

9,091 New Cardholders registered, **12%** registered online, **13%** were at Shared System Schools.

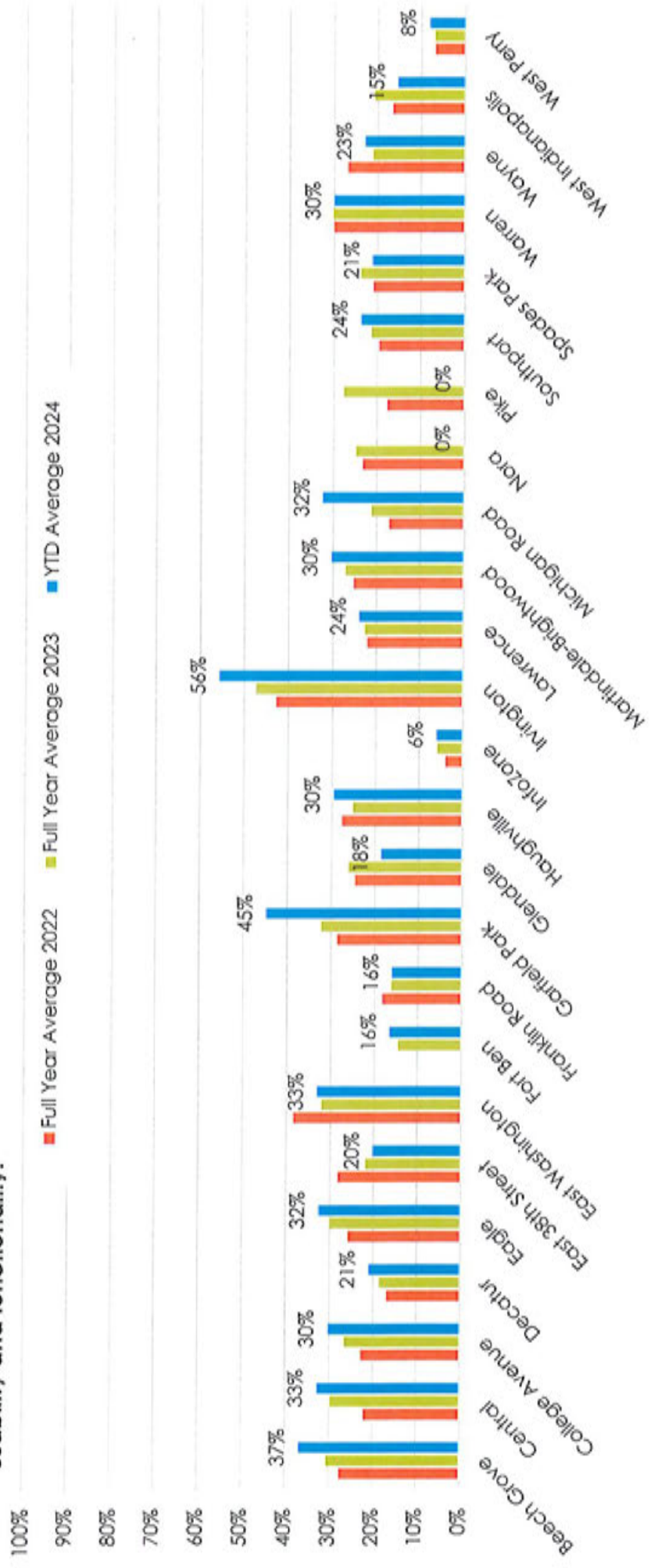
Top branches for card registration were:

- Central (1002)**
- Fort Ben (667)**
- Glendale (423)**
- Michigan Road (417)**
- Southport (383)**



Public PC Utilization - % Hours Used / Available

% of Public PC Hours Used out of those Available grew at most branches. Some of this may be attributed to more accurate measurement from the new Public PC Reservation System (MyPC). This system allows additional functionality for the public PCs, so we project it will also see usage growth due to increased usability and functionality.



Program Evaluation Trends

1257 Evaluations collected, which is a total response rate of **2.7%**
Evaluations were gathered at **22** of the **23** open branches this quarter.

Evaluations collected in Quarter 1, continue to show a strong positive response:

- “I (or my child) will be able to use the knowledge gained from the program”
94% Strongly Agree or Agree
- “I (or my child or group) enjoyed the program”
97% Strongly Agree or Agree
- “The program made me (or my child) more aware of Library resources (i.e. books, electronic resources, programs, etc.) ”
90% Strongly Agree or Agree

Program Attendance

Program attendance is also showing and upward trend.

It is **23%** higher than the same period in 2023.

Attendance by Age Category

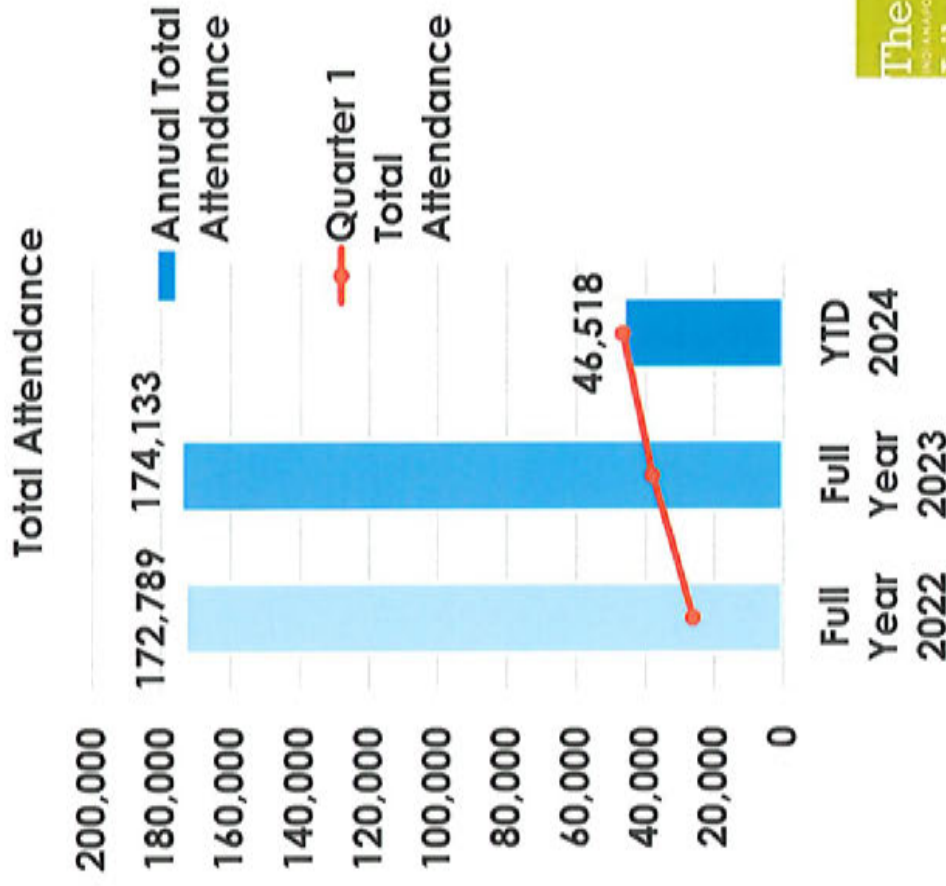
33% early childhood (0-5)

19% school age (6-11)

6% teen (12-18)

32% adults (19-55)

9% seniors (56+)



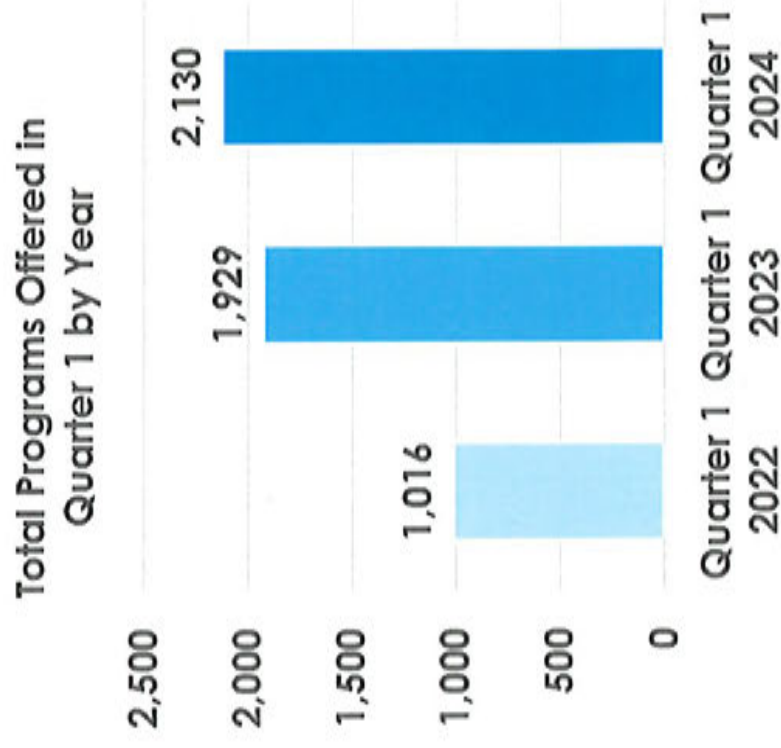
Programming Statistics

Programming was an area of growth in both quantity offered and total attendance.

10% more programs offered than the same period in 2023.
110% more programs than in 2022.

Some new offerings to highlights from this quarter included

- Fort Ben's Model Railroad Train Show
- Family Spice Club - Grab and Go Kits
- CBLC's Historical Black Film & Archive Series
- Fort Ben's Disability Resource Fair



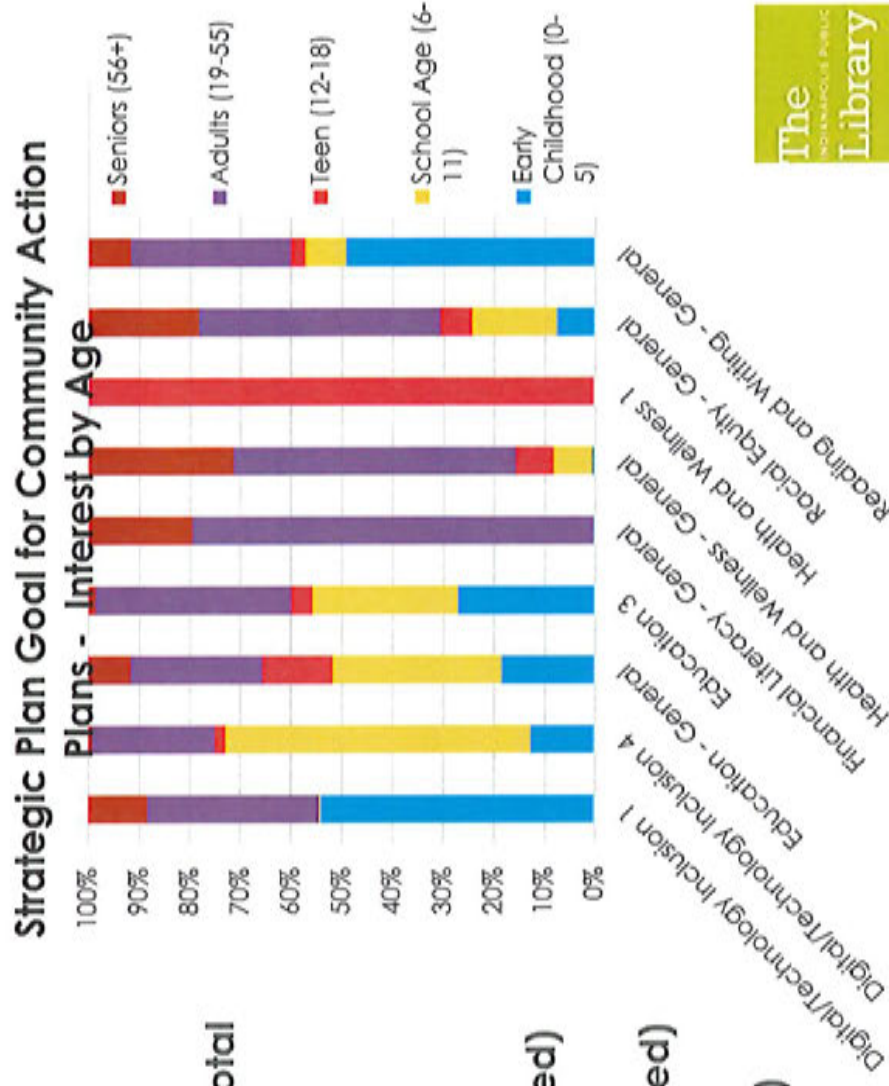
Strategic Priorities for Programs	Key Quote from Strategic Plan	Example Programs from 2023
Racial Equity - General	"...to improve racial equity efforts within the organization and in the community by listening and providing a platform to continue the conversation and improve opportunities and outcomes for everyone."	Growing Global Citizens at InfoZone Rasheeda's Freedom Day Watch Party at Martindale-Brightwood
Digital/Technology Inclusion - General	"...ensuring all possible resources are used to maximize access to technology, promote technology education, and create informed technology users"	Career Center Multilingual Computer Classes at Michigan Road
Digital/Technology Inclusion 1	"Expand support for digital literacy and skills training by delivering at least 600 technology and computer training sessions annually across the system..."	Senior Tech Academy at Southport Building Digital Literacy Skills with Northstar Digital Literacy
Digital/Technology Inclusion 4	"Continue to provide high-quality STEAM programs system-wide." Science, technology, engineering, art, and mathematics (STEAM)	Block Party (Lego and more) Seeing Themselves in STEAM at Infozone
Education - General	"The Indianapolis Public Library continues to provide an array of programs and resources to promote lifelong learning of every kind"	Nonprofit Workshops at Central Conversation Circles (English and Spanish)
Education 3	"...annually deliver at least 15 sessions of high-quality professional development for educators through engagement with various community partners."	Homeschool Meet-Up at Haughville Develop a Diverse Home Library at Franklin Road
Reading and Writing - General	"...strive to create innovative reading programs, inform more community members of the reading resources available, and serve as a connector for the literacy needs of everyone"	On the Road to Reading Pathway to Literacy Storytimes
Health and Wellness - General	"...improve the sharing of important wellness information through innovative programs, resources, and collaboration with local health and wellness partners."	Foodie Friends Approaching Medicare Age? Considering Retirement? What you Need to Know Now!
Health and Wellness 1	"Expand the health and wellness offerings to at least 15 class sessions annually by making internally available classes available to the public."	Tai Chi Flow Stretch for the Stars: Yoga and Stories
Financial Literacy - General	"The Indianapolis Public Library will collaborate with area partners and provide resources to the Indianapolis community and small businesses to promote financial literacy for all."	Small Business Workshops at Central Library Bilingual Financial Literacy Workshops

Program Attendance 2023

136 Community Action Plans implemented in Quarter 1.

Community Action Plans attracting large total attendance included

- Storytimes (565 programs offered),
- Glendale Grand Opening Events (6 Offered)
- On the Road to Reading (258 offered)
- Curve - Explore STEM + More (41 Offered)
- Branch Group Visits (39 Offered)
- Seeing Themselves in STEAM, (87 Offered)
- Citizenship Ceremony (5 Offered)
- Mayo Mas Mexicano (1 event offered)
- Meet the Artist (1 event offered)



Thanks!

QUESTIONS?



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
May 7, 2024

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at LSC Room 226 on Tuesday, May 7, 2024, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Dr. Eugene White, Dr, Khaula Muradha

Other Attendees Present: Gregory Hill, Adam Parsons, Lolita Campbell, Mary Barr

Attended Virtually: N/A

1. Resolution xx-2024– Approval to Award a Construction Services Contract for the Beech Grove Branch Chiller Replacement Project

- Adam Parsons advised he has postponed introducing the resolution until the June 2024 Facilities Committee Meeting.

2. Resolution xx-2024 – Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Nora Branch Renovation Project

- The Facilities Director recommends Board approval to Award a Services Contract for Fixtures, Furniture, and Equipment to three (3) vendors, **Commercial Office Environments**, Indianapolis, Indiana for \$9,296.28, **RJE Business Interiors**, Indianapolis, Indiana for \$232,805.45, and **Officeworks Services LLC**, Fishers, Indiana for \$113,456.11.
- The total award amount is \$335,557.84 and is within the budget of \$370,000. The Project Bond Funds (Funds 485 and 488) will fund the work.
- Regarding the DEI impact, XBE utilization for the total award is MBE 37%, WBE 7.7%, and VBE 1.2%, DOBE 0.6%.
- The invitation to quote documents were issued to interested vendors and posted on our website on April 10, 2024.
- Three (3) sealed line-item quotes were received by the deadline of 3:00 pm EDT on May 1, 2024.
- Using a TEAMS virtual meeting, the quotes were opened and read aloud publicly.
- IndyPL and the design team completed a detailed review of the FF&E quotes. The detailed review of the FF&E bids included consideration of approved product substitutions, manufacturer discounts, and government quality purchasing agreements.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

3. Resolution xx-2024 – Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Pike Branch Renovation Project

- The Facilities Director recommends Board approval to Award a Services Contract for Fixtures, Furniture, and Equipment to three (3) vendors, **Commercial Office Environments**, Indianapolis, Indiana for \$267,986.86, **RJE Business Interiors**, Indianapolis, Indiana for \$20,671.28, and **Officeworks Services LLC**, Fishers, Indiana for \$83,792.75.
- The total award amount is \$372,450.89 and is within the budget of \$415,000. The Project Bond Funds (Funds 485 and 489) will fund the work.
- Regarding the DEI impact, XBE utilization for the total award is MBE 22.97%, WBE 72.4%, and VBE 0.1%, DOBE 0.05%.
- The invitation to quote documents were issued to interested vendors and posted on our website on April 10, 2024.
- Four (4) sealed line-item quotes were received by the deadline of 3:00 pm EDT on May 1, 2024.
- Using a TEAMS virtual meeting, the quotes were opened and read aloud publicly.
- IndyPL and the design team completed a detailed review of the FF&E quotes. The detailed review of the FF&E bids included consideration of approved product substitutions, manufacturer discounts, and government quality purchasing agreements.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

4. Final Long-Term Patron Assessment update

- There has been additional outreach with the Hispanic/Latino community, but the project is considered fully complete.
- It was noted that participation increased from 3% to 7%.

5. Updates on Facilities projects and upcoming Board items

a) Current Projects

- I. Nora renovation – Adam advised the interior has been emptied, metal studs and plumbing are being installed. Overall, the project is on schedule.
- II. Pike renovation – Adam advised the Pike renovation progress on schedule and is 3-4 weeks after Nora.

b) Upcoming Board items

- I. Off-Duty Officer contract – RFP to be issued and advertised next week. Recommendation to be provided at the June Facilities Committee Meeting.
- II. Vehicle purchases – Kick off meeting to be held soon to start process to replace the two (2) existing bookmobiles. A recommendation to be presented at either June or July meeting.

c) Other items

- I. New work order system being adopted successfully – Adam advised the new workorder system is called Asset Essentials which replaced previous workorder system known as Maintenance Edge.

6. **Proposed Next Meeting** – Chairman Dr. Eugene White requested next meeting be held on June 7, 2024, at 1:00 pm.
7. **Adjournment** – Meeting concluded at 1:49 pm.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FINANCE COMMITTEE MEETING
May 7, 2024

The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday, May 7, 2024, at 10:00 am pursuant to notice given.

Committee Members Present: Dr. Patrica Payne, Dr. Eugene White, and Dr. Luis Palacio

Other Attendees: Mrs. Lolita Campbell, Mr. Gregory Hill, Mr. Russell Brown, Mrs. Mary Rankin, Mr. Michael Torres, Ms. Mary Bar, and Ms. Marianne McKenzie

Resolution XX-2024 – Transfer between Classifications and Accounts – Lolita Campbell presented the resolution to transfer in the Operating Fund is to move funds from Appointed Salaries to the Repair & Maintenance – Structure budget line in 2024. The funds from Appointed Salaries were unspent in Quarter 1 of 2024 due to vacant positions, this transfer does not affect staffing levels or staff salaries. The deficit in Repair & Maintenance – Structure is due to transfers within Character 3 to Real Estate Rental (Glendale), the Glendale lease was extended to June of 2024, and Consulting Services in the month of April 2024. The total amount that is needing transferred is \$180,000 from the Personal Services to Other Services and Charges, This transfer has no impact on the total budget for 2024 as the funds are moving from one account to another. This transfer was able because these are positions that were not filled during the first Quarter of 2024. Michael Torres ask are we not Bond funds for these repairs and maintenance? Ms. Campbell stated yes, we have some capitalized repairs coming out of the bond and some coming out of the Operating fund. Michael Torres's concern was moving funds from the personal services again and we will not have the fund for the salaries in the next year's budget. Lolita informed that during the budgeting process for 2024, we always budget for a full year of all staff open and filled positions. Just like this years unused salary position of the first quarter of 2024 personal fund were not used because the position was vacant during the first quarter of 2024. Motion to move for Board approval, Dr. White approved, and Dr. Luis Palacio seconded.

Discussion and Updates: 2025 Budget Schedule – Lolita Campbell presented the new schedule for the upcoming budget season for 2025. The 2025 budget schedule will be presented to the board and community at this month board meeting.

Lolita provided updates on the Banking activities and timeframe for an RFI for possible new banking institution.

Lolita Campbell presented a draft of the new Travel policy that was reviewed by Library's legal counsel to the finance committee for their review. Lolita will also present it to the Executive Leadership team for review and recommendations. Her goal is to have the new travel policy in affect by 3rd or 4th quarter of this year. Dr. Palacio recommended to move the CEO approval from \$1000 to \$2000 also to have staff sign that the staff that is traveling is responsible for late cancellation penalty and travel plus lodging cost.

Next meeting.

Friday, June 7, 2024 at 10am, at the location Library Service Center (LSC) at 10am.

Adjournment.

Dr. Payne declared the meeting adjourned at 11 a.m.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
STRATEGIC PLANNING COMMITTEE MEETING
May 7, 2024

The Indianapolis-Marion County Public Library Board Strategic Planning Committee Meeting met in-person at LSC Room 226 and via Microsoft Teams on Tuesday, May 7, 2024, 2:30 p.m. pursuant to notice given.

Committee Members Present: Chairman Dr. Luis Palacio, President Hope Tribble

Other Attendees Present: Gregory Hill, M. McKenzie, Nathaniel Weber, Mary Barr, Dr. Eugene White, Lolita Campbell, Deb Lambert, John Helling, and Adam Parsons

Virtual Attendees: None

Chairman Dr. Luis Palacio called the meeting to order at 2:35 p.m.

Agenda Item #1 – Update on the current draft materials for the strategic plan.

If using a binder, you can look at your pink tab. Printouts are page 2-4. The current structure of Mission, Vision, and Values are still being constructed. We are still gathering discussion from board members. These are the strategic priorities that will guide the community action plan process conversation and guide the community committee. Shared the three words last month but the staff committee and the ELT team have coordinated to come up with paragraphs. Will present this to the community committee next Monday 5/13.

Learning

The Library supports lifelong learning. We are a center of knowledge that supports individuals of all ages with opportunities for connecting with learning and education that encourage enjoyment, curiosity, and exploration. Our community has identified a need for support in**: reading and writing, multicultural communication and literacy, digital resiliency, and civic literacy.

**This list subject to change based on final survey

- M. McKenzie – List comes from current community survey results
- Hope Tribble – What is digital resiliency?
- M. McKenzie – Digital resiliency looks at a more holistic approach to technology changes and not just learning skills. Wording was based on the advice of Alex Hampton, Program Specialist on Digital Inclusion.

Belonging

The Library cultivates belonging with inclusive spaces and collections so that we are a center of community life and individuals feel confident to connect, explore, learn, and thrive. We build a sense of belonging through diversity, equity, inclusion, and access. The Library intentionally addresses racial equity and intersectional equity by developing partnerships with communities affected by inequities and engaging their community leaders.

Under Belonging:

- Mary Barr, M. McKenzie, and Hope Tribble discussed the concept of intersectionality and intersectional equity. McKenzie stated that word choice and language would be further developed or made more clear. Mary Barr – Is this both internal and external facing? M. McKenzie stated it is a commitment to the public but also the primary source document for staff about how they fulfill this. McKenzie explained how previous plans statement presented some messaging around equity and racial equity lead to confusion for staff and want to ensure this version uses current GARE (Government Alliance on Race and Equity) aligned language that can address that lack of clarity.

Wellbeing

The Library provides access to credible sources and helps with navigating information on physical health, mental health, and socio-economic wellbeing. We are connectors to resources. We will connect our community to access to social work, support for job seekers and career changers, resources for financial education, entrepreneurship training for small businesses, support for community-based non-profits, and connections to community health partners.

Under Wellbeing:

- M. McKenzie – The statement might change. We felt that we should be very clear on when we should provide training, resources, and connector and provide a clear list to guide community committee in developing goals.
- Hope Tribble and M. McKenzie discussed the possible addition of something to align with family life and community relations.
- Dr. Palacio, M. McKenzie and J. Helling had a discussion over if partnerships should be a separate goal or a partnership statement with and partnership goal included under each priority.
Dr. Palacio – I see Learning doesn't include partnerships.
M. McKenzie – Looking at adding a partnerships statement. Staff had some trouble understanding partnerships goal under last plan.
John Helling – Made a lot of partnerships just to partner. I'd like to see fewer partnerships, but with a closer relationship and stated goal.
M. McKenzie – Did we from a measurable perspective achieve the goals we set out under the last strategic plan? Yes. Did we achieve our actual vision on what we wanted from the partnerships? No, I think that we can grow in that area. We want strong strategic outcomes from partnerships.
Dr. Palacio – Why are some wanting Partnerships as a 4th Priority?
M. McKenzie – Partnerships as its own priority was very explicit, staff knew they were responsible for building partnerships in the community.
- Deb Lambert – Virtual vs. Physical – where does that fall within the priorities?
M. McKenzie – We will look incorporating that language into the priorities

Agenda Item #2 – Update on Staff and Community Committee Activities and Recommendations

McKenzie gave an overview of these agenda items (a-d). Are there any areas that you would like to see the community committee discussion around setting goals?

- M. McKenzie – We gave them an overview of library services, 3 priorities, and we spent time in breakout on what do they see as the most significant needs in the library. Responses are on page 12. Currently looking over those responses and developing a summary of library services.
- Hope Tribble – What is the thinking under housing and civic education?

- M. McKenzie – Housing came from a list that a community member shared that does work outreach already, and they shared was around the housing crisis and eviction crisis because they’ve done work in that area – civic education was brought up but wasn’t discussed further on why it was important.
- Dr. White – I think we are living through proof now that teaching and instruction in civics, democracy, is going to be so important to be reinforced beyond schools. We don’t teach civics in schools like we once did. That is compromising our who democratic way of life. We could be a key resource for this and could help people understand the importance of democracy and civics.
- Mary Barr – This could also intersect with freedom to read, and we have a good platform to do it well.
- Dr. White – The concept of freedom is free when indeed it is not. People do take it for granted. You have to keep watering and nurturing things for them to grow. There are signs that we are killing democracy in many areas. This is a wonderful area beyond just offering materials in the library. Having lectures, seminars, and programs and other ways for people to learn. This is an area we can fill in and provide.
- Hope Tribble – What does it mean to be a contributing community member?
- M. McKenzie – Enacting change in your community. How do you make change in your community? Rather than using the word democracy. The word government could be offensive to someone.
- Hope Tribble – It is important to think about the way we care for one another, and “recalibrate” and claim language that belongs. The way we think about our society and government is important and be constructive in standards of living together.
- Discussed possible topics or goal focuses that the community committee may want to discuss. In addition to the items listed in the Community Committee Notes the following were identified:
 - Teen/Adult Literacy support, Generative A.I, U.S. History, Topics where we know that schools aren’t teaching or not providing in-depth teaching
 - Broaden the focus of acknowledging community assets. How do we identify community assets? They could be partnerships but also part of a connection – highlighting our community needs. How do we give a platform for our community assets?

Agenda Item #3 – Update on Community Engagement

McKenzie provided an overview of the current community engagement data

- M. McKenzie – 940 survey responses so far. Data from across city based on zipcode
 - The data that we are getting doesn’t exactly align with the city populations we serve, disproportionately white, woman, and college educated. Nearly all are current patrons.
 - Being intentional regarding outreach around where we have gaps and we are starting to see that reflected in survey data.
 - Focus groups - 11 sessions using Cohear and library staff led.
 - We received a total of 30 attendees
- M. McKenzie, Ms. Tribble, and Dr. White discussed community engagement and need for follow-up to build relationships and a long-term solution to community engagement
- Hope Tribble – Is there a goal around the number of people we want to engage?

- M. McKenzie – Met goal for survey but not proportional data sample for community demographics. For focus groups, no goal, they are designed to be available for those who are not comfortable using a survey.

Adjournment: 3:33pm